

NOTICE

A meeting/visit of the Sub-Committee of the Senate Standing Committee on Kashmir Affairs, Gilgit-Baltistan and States and Frontier Regions will be held on **28th October 2026 at 11.00 a.m. at Poonch House, Rawalpindi. In case of a Senate Session in the morning, the meeting will be held at 2.00 p.m.**

2. The agenda before the Committee would be as under: -

28th October, 2026 at 11.00 a.m., Poonch House, Rawalpindi
Visit of the Sub-Committee to Poonch House, Rawalpindi, in light of the
TORs mentioned below:

- a. Regarding rent collection:**
 - i. Examine the practice of cash collection of rent.
 - ii. Assess the efficiency, compliance, and security of the cash management cycle to mitigate risks of theft, loss, misappropriation, and fraud.
 - iii. Verify that pre-numbered, multi-copy official receipts are issued for every cash transaction and that voided receipts are properly accounted for.
 - iv. Ensure segregation of duties in cash handling, accounting, and authorization.
 - v. Verify that all cash collections are recorded and remitted on the same day.
 - vi. Verify that cash is deposited into the Government Treasury or an authorized bank within the prescribed timeframe.
 - vii. Cross-check cash book entries with treasury challans, deposit slips, and bank statements.
 - viii. Assess compliance with the Federal Treasury Rules and the Cash Management & Treasury Single Account Rules.
 - ix. Conduct end-to-end reconciliation by tracing randomly selected receipts to the Government's Consolidated Fund.
- b. Regarding encroachments on Jammu & Kashmir State land:**
 - i. Undertake physical demarcation and geo-referencing of State land.
 - ii. Classify encroachments into residential, commercial, temporary, and permanent categories.
 - iii. Assess the market value of encroached land and quantify the resulting loss to the public exchequer.
 - iv. Audit title records, leases, and transfer documents to detect fraudulent transactions.
 - v. Conduct asset audits, including Benami properties, of concerned officials.
 - vi. Investigate deliberate inaction, delayed reporting, failure to enforce eviction proceedings, and unauthorized issuance of utility connections.
 - vii. Document instances of official facilitation of illegal encroachments.
 - viii. Identify the chain of responsibility and recommend disciplinary and criminal proceedings where warranted.
 - ix. Recommend structural reforms, including digital accountability mechanisms and enhanced inter-agency coordination.
- c. Any other item with the permission of the Chair.**

3. Members of the Committee are requested to kindly make it convenient to attend the visit/meeting. The Ministry of Kashmir Affairs, Gilgit-Baltistan and SAFRON will make all necessary arrangements during the visit of the Committee.

(MUHAMMAD FARHAJ BASHARAT)
Secretary Committee
Ph. 051-9244786

1. Senator Nasir Mehmood
2. Senator Nadeem Ahmed Bhutto
3. Senator Naseema Ehsan
4. Minister for Kashmir Affairs, Gilgit-Baltistan and States and Frontier Regions

Convener
Member
Member
Ex-officio Member

(I) Copy forwarded for information and necessary action to:-

1. The Secretary, Ministry of Kashmir Affairs, Gilgit-Baltistan and States and Frontier Regions, Islamabad with the request to attend the meeting/visit along with all concerned.
2. The P.S. to Minister for Kashmir Affairs, Gilgit-Baltistan, and States and Frontier Regions, Islamabad, to inform the Minister to kindly attend the meeting.
3. The Section Officer (Council), Ministry of Kashmir Affairs, Gilgit-Baltistan, and States and Frontier Regions, Islamabad to provide 15 copies (The soft versions may be emailed to: *Committee2 @senate.gov.pk*) of the working paper (in Urdu and English Positively) along with list of participants to this Secretariat two working days (48 hours) prior to the meeting otherwise it will be treated as NOT RECEIVED.
4. The Inspector General of Police, Punjab, Central Police Office, Lahore, is requested to provide foolproof security arrangements for the Committee's visit to Rawalpindi on 28th October 2026, including a security squad for Committee members and Senate Secretariat officers during travel to and from Rawalpindi and at the venue. The squad leader may kindly be directed to report to Mr. Waqas Saeed, Staff Officer to the Chairman of the Committee on 0333-5569804.
5. The Inspector General of Police, Islamabad, is requested to provide foolproof security arrangements for the Committee's visit to Poonch House, Rawalpindi, on 28th October 2026, including a security squad for Committee members and Senate Secretariat officers during travel to and from Rawalpindi and at the venue. The squad leader may kindly be directed to report to Mr. Waqas Saeed, Staff Officer to the Chairman of the Committee, on 0333-5569804.
6. The Section Officer (Transport), Senate Secretariat, is requested to provide official transport for the travel of Senate Secretariat staff for the visit/meeting of the Committee in Rawalpindi and their return to Islamabad.

(II) Copy also forwarded for information and necessary action to:-

1. The Attorney General for Pakistan.
2. The Accountant General Pakistan Revenues, Islamabad.
3. The Principal Secretary to Chairman Senate, Senate Secretariat, Islamabad.
4. The Secretary, Senate Secretariat, Islamabad.
5. The Secretary, Ministry of Parliamentary Affairs, Islamabad.
6. The Joint Secretary (Committees), Senate Secretariat, Islamabad.
7. The Joint Secretary (Admn), Senate Secretariat, Islamabad.
8. The Joint Secretary (Service), Senate Secretariat, Islamabad.
9. The Director General (Research/Library), Senate Secretariat, Islamabad.
10. The Director (Media), Senate Secretariat, Islamabad with the request to make necessary arrangements for the issuance of Press Release and TV coverage of the meeting/visit.
11. The Director (IT), Senate Secretariat, Islamabad (for uploading the Meeting Notice on Senate Website and SMS to all concerned).
12. The Senior Finance & Account Officer, Senate Secretariat, Islamabad.
13. The Director News, PTV, Islamabad, is requested to ensure necessary T.V. coverage of the said meeting.
14. The Information Officer (Senate), P.I.D., Islamabad.
15. The Parliamentary Reporters Association (PRA), Parliament House, Islamabad.
16. All Senators' Services Centre, Parliament House, Islamabad.
17. Master File.

(MUHAMMAD FARHAJ BASHARAT)
Secretary Committee