

PROCUREMENT NOTICE

PROCUREMENT OF NON-CONSULTANCY SERVICES

1. The **Senate Secretariat (Administration Branch)** has reserved Funds for the procurement planned for FY **2026-27**. The **Senate Secretariat (Administration Branch)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**PROVISION OF DRY CLEANING / LAUNDRY SERVICES TO SENATE SECRETARIAT FOR THE YEAR 2026-2027**" with the reference of "**P124891**"
2. The **Senate Secretariat (Administration Branch)** invites Bids through **EPADS v2.0** from eligible Bidders registered on **EPADS v2.0** for provision of Non-Consultancy Services.
3. **Single Stage-One Envelope** Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Least Cost Based Selection (LCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, and Instructions issued by the Authority (from time to time).
4. All Bids must be accompanied by a Bid Security described in Bid Security Section in Bidding Document in the form of **Pay Order, Call at Deposit, Demand Draft** or Bid Securing Declaration on the prescribed format described.
5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at <https://epads.gov.pk/opportunities/federal/procurements/124891>.
6. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Tuesday, October 6, 2026 02:00 PM**. E-bids will be opened on the same day at **Tuesday, October 6, 2026 02:30 PM**. Manual submission of Bids shall not be entertained. Those vendors who have not yet registered on the new version of **EPADS v2.0**, may register themselves on <https://vendors.epads.gov.pk/>.

A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>

7. In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and also available on **EPADS v2.0** as well as Authority's website at (www.ppra.org.pk).

Senate Secretariat (Administration Branch), Section Officer (Admin-I)

Constitution Avenue, G-5/1, Islamabad

+92-902-2500

adminbranch@senate.gov.pk

GHULAM MUHAMMAD SHARIF
Section Officer