

(I) Copy forwarded to the following for necessary action:-

1. The Secretary, Ministry of Federal Education and Professional Training Islamabad, with the request to kindly attend the meeting with concerned head of departments.
2. The Chairman, Higher Education Commission (HEC) with request to kindly attend the meeting with concerned keeping in view the agenda item.
3. The Chairman Pakistan Engineering Council, (PEC) with request to attend the meeting, keeping in view the agenda item.
4. The Chairman, NAVTTC, with request to attend the meeting with concerned, keeping in view the agenda item.
5. The Vice Chancellor of FUUAST, Karachi to attend the meeting along-with concern keeping in view the agenda item.
6. The Section Officer (Council), M/o Federal Education, Professional Training, Islamabad, with the request to provide **35 copies** of the working paper/brief in both Urdu and English positively (The soft versions may be emailed to committee2@senate.gov.pk along with a list of participants to this Secretariat at the earliest.
7. The P.S. to Minister for M/o Federal Education, Professional Training Islamabad, with the request to inform the Minister to kindly attend the meeting.

(II) Copy also forwarded for information and necessary action to:-

1. The Attorney General for Pakistan.
2. The Accountant General Pakistan Revenues, Islamabad.
3. The Secretary, Ministry of Parliamentary Affair, Islamabad.
4. The Secretary, Senate Secretariat, Islamabad.
5. The Special Secretary (II), Senate Secretariat, Islamabad.
6. The Joint Secretaries, (Committee & Admn.), Senate Secretariat, Islamabad.
7. The Deputy Secretaries (Committee / Admn). Senate Secretariat, Islamabad.
8. The Principal Secretary to Chairman Senate, Senate Secretariat, Islamabad.
9. The Director (Staff) to Deputy Chairman, Senate Secretariat, Islamabad.
10. The Director (Staff) to Leader of the House, Senate Secretariat, Islamabad.
11. The Sr. Director (Staff) to Leader of the Opposition, Senate Secretariat, Islamabad.
12. The Director (Media), Senate Secretariat, Islamabad, with the request to make necessary arrangements for the issuance of Press Release and TV coverage of the meeting.
13. The Director General (I.T), Senate Secretariat, Islamabad.
14. **The Director (Automation)**, Senate Secretariat, Islamabad, with the request to make necessary arrangements for operating of Multi-Media in the meeting. Uploading of notice on Senate website and send SMS to all Committee Members.
15. DG Reporter, Senate Secretariat, Islamabad.
16. The Assistant Director (Media), Senate Secretariat, Islamabad.
17. The Executive Director (FGPC), Islamabad, with the request to make necessary medical arrangements in the Parliament House Islamabad.
18. The Director, News, PTV, Islamabad, with the request to make necessary arrangements for the T.V coverage of the meeting.
19. The Deputy Director (Library), Senate Secretariat, Islamabad.
20. The Finance & Accounts Officer, Senate Secretariat, Islamabad.
21. All Directors (Staff) to Chairpersons /Functional Committees, Block-C, Senate Secretariat, Islamabad.
22. The Information Officer (Senate) P.I.D, Islamabad.
23. The Director (Staff) to Chairperson, SSC on Federal Education, Professional Training, Block-C, Senate Secretariat, Islamabad.
24. The Medical Officer, Parliament House, Islamabad.
25. The Deputy Director (Civil/Electrical), CDA, Parliament House, Islamabad.
26. The Engineer In charge, Senate/N.A. Secretariats, Islamabad.
27. The Committee Branches I, Senate & I & II N.A. Secretariat, Islamabad.
28. The Ladies Senator's Services Centre, Parliament House, Islamabad.
29. The Senator's Services Centre, Parliament House, Islamabad.
30. The Annunciator, Senate Secretariat, Islamabad.
31. The I.T, Branch Senate Secretariat, Islamabad.
32. Master file.


(GHULAM MUHAMMAD SHAR)
Secretary Committee