

[illegible]

Copy for information and necessary action to:-

1. The Secretary, Ministry of Finance and Revenue Islamabad, with the request to attend the meeting with all concerned.
2. The Secretary, Ministry of Law and Justice Islamabad, with the request to depute a senior representative to attend the meeting.
3. The Secretary Ministry of Commerce, with the request to attend the meeting alongwith all concerned on (agenda 2&3).
4. The Secretary Ministry of Communications, with the request to attend the meeting alongwith all concerned on (agenda 2&3).
5. The Chairman, Trade Development Authority of Pakistan (TDAP) with the request to attend the meeting alongwith all concerned on (agenda 2&3).
6. The Chairman, Federal Board of Revenue (FBR), with the request to attend the meeting with all concerned.
7. The Deputy Secretary (Council), Finance Division, Government of Pakistan, Islamabad, to provide thirty five (35) copies of the working papers (both in Urdu and English). The soft copies of the working papers may be e-mailed to (committee1@senate.gov.pk) along with a list of participants to this Secretariat at earliest otherwise it would be treated as NOT RECEIVED.
8. The Secretary (Council), Federal Board of Revenue (FBR), Islamabad, to provide thirty five (35) copies of the working papers (both in Urdu and English). The soft copies of the working papers may be e-mailed to (committee1@senate.gov.pk) along with a list of participants to this Secretariat at earliest otherwise it would be treated as NOT RECEIVED.
9. The P.S. to Minister for Finance and Revenue, Government of Pakistan, Islamabad, to inform the Minister to attend the meeting.
10. Mr. Samiullah, Assistant Director, Legislative Drafting Unit (LDU) to attend the meeting and assist the Secretary Committee on the Bill.

Copy also forwarded for information to:-

1. The Attorney General for Pakistan.
2. The Accountant General of Pakistan Revenue (AGPR), Islamabad.
3. The Secretary, Senate Secretariat, Islamabad.
4. The Secretary, Ministry of Parliamentary Affairs, Islamabad.
5. The Additional Secretary, (Admn.), Senate Secretariat, Islamabad.
6. The Joint Secretaries (Committee/ Legis.), Senate Secretariat, Islamabad.
7. **The Deputy Secretary (Comm. I, II & Admn.), Senate Secretariat, Islamabad.**
8. The Secretary (Committee), N.A. Standing Committee on Finance, N.A. Secretariat, Islamabad.
9. The Principal Secretary to Chairman Senate, Senate Secretariat, Islamabad.
10. The Director (Staff) to Deputy Chairman, Senate Secretariat, Islamabad.
11. The Director (Staff) to Leader of the House, Senate Secretariat, Islamabad.
12. The Director (Staff) to Leader of the Opposition, Senate Secretariat, Islamabad.
13. The Director (Research) Senate Secretariat, Islamabad.
14. The Director (PR), Senate Secretariat, Islamabad, with the request to make necessary arrangements for the issuance of Press Release and TV coverage of the meetings.
15. The Cafeteria Manager, Parliament House, Islamabad.
16. The Director General (IT), Senate Secretariat, Islamabad, with the request to make necessary arrangements for operating of Multi-Media in the meeting.
17. **The D.D. (Automation)/Programmer, Senate Secretariat, Islamabad. (For SMS)**
18. The Assistant Director (Media), Senate Secretariat, Islamabad.
19. The Executive Director (FGPC), Islamabad, with the request to make necessary medical arrangements in the Parliament House.
20. The Director, News, PTV, Islamabad, with the request to make necessary arrangements for the T.V coverage of the meeting.
21. The Sergeant-at-Arms, Senate Secretariat, Islamabad, with the request to facilitate entry of the participants and official coverage team (PID & PTV Cameramen), into the Parliament House, Islamabad.
22. The Deputy Director (Library), Senate Secretariat, Islamabad.
23. The Finance & Accounts Officer, Senate Secretariat, Islamabad.
24. All Directors (Staff) to Chairpersons Standing /Functional Committees, Block-C, Senate Secretariat, Islamabad.
25. The Information Officer (Senate) P.I.D, Islamabad.
26. The Medical Officer, Parliament House, Islamabad.
27. The Deputy Director (Civil/Electrical), CDA, Parliament House, Islamabad, with the request to issue directions to the concerned that the lifts may be opened at least one hour after the meeting.
28. The Engineer-in-Charge, Senate/N.A. Secretariats, Islamabad.
29. The Committee Branches-II, Senate & I & II N.A. Secretariat, Islamabad.
30. The Ladies Senator's Services Centre, Parliament House, Islamabad.
31. The Senator's Services Centre, Parliament House, Islamabad.
32. The Sub-Engineer (Civil), CDA, Parliament House, Islamabad.
33. The Annunciator Cell, Senate Secretariat, Islamabad.
34. **The Assistant Director (I.T), Branch Senate Secretariat, Islamabad.**
35. Master File.

(IFFAT MUSTAFA)
Director General /Secretary (Committee)