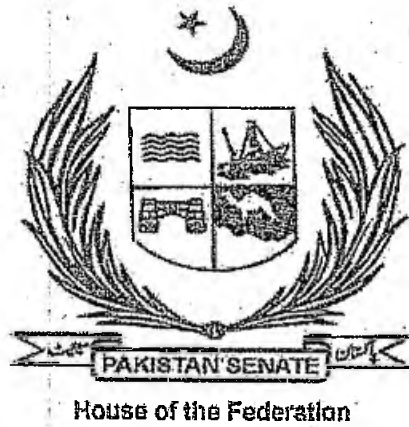


**SENATE OF PAKISTAN**



**REPORT NO----**

**REPORT OF THE STANDING COMMITTEE ON FEDERAL EDUCATION AND  
PROFESSIONAL TRAINING**

**ON**

**“The International Institute of Technology, Culture and Health Sciences Bill, 2024”**

**PRESENTED BY**

**SENATOR IRFAN-UL-HAQUE SIDDIQUI**

AS

**SENATE SECRETARIAT**

**REPORT OF THE STANDING COMMITTEE ON FEDERAL EDUCATION AND PROFESSIONAL TRAINING ON PRIVATE MEMBERS BILL TITLED "THE INTERNATIONAL INSTITUTE OF TECHNOLOGY, CULTURE AND HEALTH SCIENCES BILL, 2024" MOVED BY SENATOR FAWZIA ARSHAD IN THE SITTING OF THE SENATE HELD ON 19<sup>TH</sup> FEBRUARY, 2024 AND REFERRED TO THE COMMITTEE FOR CONSIDERATION AND REPORT.**

I, Senator Irfan-ul-Haque Siddiqui, the Chairman of the Senate Standing Committee on Federal Education and Professional Training have the honour to present, on behalf of Committee, this report on "The International Institute of Technology, Culture and Health Sciences Bill, 2024" moved by Senator Fawzia Arshad in the sitting of the Senate held on 19<sup>th</sup> February, 2024 and referred to the Committee for consideration and report.

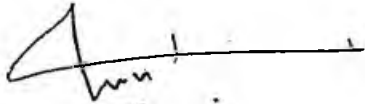
2. The Composition of the Standing Committee is given as under:-

|                                                              |                   |
|--------------------------------------------------------------|-------------------|
| 1. Senator Irfan-ul-Haque Siddiqui                           | Chairman          |
| 2. Senator Prof. Dr. Mehr Taj Roghani                        | Member            |
| 3. Senator Ejaz Ahmad Chaudhary                              | Member            |
| 4. Senator Fawzia Arshad                                     | Member            |
| 5. Senator Jam Mahtab Hussain Dahar                          | Member            |
| 6. Senator Engr. Rukhsana Zuberi                             | Member            |
| 7. Senator Mushtaq Ahmad                                     | Member            |
| 8. Senator Molvi Faiz Muhammad                               | Member            |
| 9. Senator Ahmed Khan                                        | Member            |
| 10. Senator Khalida Sikandar Mandhro                         | Member            |
| 11. Minister for Federal Education and Professional Training | Ex-Officio Member |

3. The Committee held its meeting on the Bill on 20<sup>th</sup> February 2024. The following Members attended the meeting:

|                                    |              |
|------------------------------------|--------------|
| (i) Senator Irfan-ul-Haq Siddiqui  | Chairman     |
| (ii) Senator Fawzia Arshad         | Member/Mover |
| (iii) Senator Falak Naaz           | Member       |
| (vi) Senator Engr. Rukhsana Zuberi | Member       |
| (v) Senator Molvi Faiz Mohammad    | Member       |

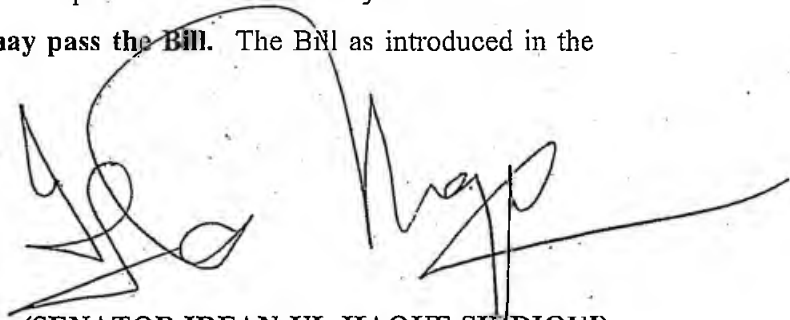
4. Senator Fawzia Arshad, mover of the Bill stated that the Bill was passed by the National Assembly in 2022 and was forwarded to the Senate of Pakistan, therefore, the Committee may recommend it for onward passage. Dr. Amjed Hussain Director General Attestation and Accreditation, HEC pointed out that in 2022 the Private Member's Bill "International Institute of Technology, Culture and Health Sciences Bill, 2022" was passed by the National Assembly and forwarded to the Senate of Pakistan for further process. The Bill was laid down in the Senate of Pakistan on 6<sup>th</sup> February, 2023. The HEC Accreditation Committee conducted inspection of the Institute on 20<sup>th</sup> January, 2023 and advised the proposed institute to submit audit report regarding endowment fund, working capital, tangible assets owned by the Institute. The institute submitted report, but it did not comply all points. The Members of the Committee considered all clauses of the Bill and unanimously decided to pass the Bill without any amendment. **The Committee recommends that the House may pass the Bill.** The Bill as introduced in the House is placed at Annexure-A.



(ALAMZEB KHAN)

DS/ Secretary Committee

Dated:-20-2-2024



(SENATOR IRFAN-UL-HAQUE SIDDIQUI)

Chairman Committee

~~As~~  
~~TO BE~~ INTRODUCED IN THE SENATE

A

## BILL

*to provide for the establishment of the International Institute of Technology, Culture and Health Sciences*

WHEREAS it is expedient to provide for the establishment of the International Institute of Technology, Culture and Health Sciences Gujranwala and to provide for matters connected therewith and ancillary thereto;

It is hereby enacted as follows: -

Chapter I  
PRELIMINARY

1. **Short title, extent, and commencement:** - (1) This Act may be called the International Institute of Technology, Culture and Health Sciences Act, 2024.  
(2) It extends to the whole of Pakistan.  
(3) It shall come into force at once.

2. **Definitions:** In this Act, unless there is anything repugnant in the subject or context,

- (i) "Academic Council" means the Academic Council of the Institute;
- (ii) "Authority" means any of the Authorities of the Institute specified or set up in terms of section 20;
- (iii) "Board of Governors" means the Board of Governors of the Institute;
- (iv) "Chancellor" means chancellor of the Institute;
- (v) "Company" means EdLearn (Pvt) Limited registered under section 16 of Companies Act 2017 with Security & Exchange Commission (SECP) of Pakistan vide registration number 0190602.
- (vi) "Commission" means the Higher Education Commission set up under Higher Education Commission Ordinance, 2002 (LIII of 2002);
- (vii) "Constituent College" means an educational institution, by whatever name described, maintained and administered by the Institute;
- (viii) "Dean" means the head of the Faculty or the head of an academic body granted the status of the Faculty by this Act or by the Statutes or Regulations;
- (ix) "Department" means a teaching department maintained and administered or recognized by the Institute in the manner prescribed;
- (x) "Director" means the head of an institute established as a constituent institution by the Institute by Statutes or Regulations in terms of the power delegated by this Act;
- (xi) "Faculty" means an administrative and academic unit of the institute consisting of one or more schools, as prescribed;
- (xii) "Government" means the Federal Government;
- (xiii) "Institute" means the International Institute of Technology, Culture and Health Sciences;
- (xiv) "Institute Teacher" means a whole-time teacher appointed and paid by the institute, or recognized by the institute as such;
- (xv) "Patron" means the Patron of the Institute;

- (xvi) "Prescribed" means prescribed by statutes, Regulations or Rules made under this Act;
- (xvii) "Principal" means the head of a constituent unit/college;
- (xviii) "Pro-Vice-Chancellor" means Pro Vice-Chancellor of the Institute;
- (xix) "Representation Committees" means the representation committees constituted under section 28;
- (xx) "Review Panel" means the Review Panel set up by the Chancellor in accordance with the provisions of this Act;
- (xxi) "Search Committee" means the Search Committee set up by the Board of Governors under this Act;
- (xxii) "Schedule" means a Schedule to this Act;
- (xxiii) "Statutes, Regulations and Rules" means the statutes, regulations and rules made under this Act and for the time being enforced;
- (xxiv) "Syndicate" means the syndicate of the institute;
- (xxv) "Teachers" include Professors, Associate Professors, Assistant Professors, Lecturer engaged full time by the institute and such other persons as may be declared to be teachers by regulations, and
- (xxvi) "Vice Chancellor" means the Vice-Chancellor of the Institute.

## Chapter II

### THE INSTITUTE

3. Establishment and incorporation of the Institute. - 1) There shall be established an Institute to be called the International Institute of Technology, Culture and Health Sciences, Gujranwala.
- 2) The Institute shall consist of the following, namely:
  - (a) The patron, the Chancellor, the members of the Board of Governors, Syndicate and the Vice-Chancellor;
  - (b) The members of the Authorities of the Institute established under Section 7;
  - (c) All Institute Teachers and persons recognized as students of the Institute in accordance with terms prescribed from time to time; and
  - (d) All other full-time officers and members of the staff of the Institute.
- 3) The Institute shall be a body corporate by such name as may be notified and shall have perpetual succession and a common seal, and may sue and be sued by the said name.
- 4) The Institute shall be competent to acquire and hold property, both movable and immovable, and to lease, sell or otherwise transfer any movable and immovable property which may have become vested in or been acquired by it.
- 5) Notwithstanding anything contained in any other law for the time being in force, the Institute shall have academic, financial, and administrative autonomy, including the power to employ officers, teachers, and other employees on such terms as may be prescribed, subject to the terms of this Act and the Higher Education Commission Act, 2002 (LIII of 2002). In particular, and without prejudice to the authority granted to the Commission by the law, the Government or authority or auditor appointed by the Government shall have no power to question the policy underlying the allocation of resources approved by the Board of Governors in the annual budget of the Institute.
- 6) The Institute shall be liable to provide facilities to the representatives of the Higher Education Commission, Pakistan Engineering Council, Pakistan Medical Commission, and other relevant organizations for visitation to enable them to verify that the Institute is maintaining appropriate academic standards.

4. Powers and functions of the Institute, - The Institute shall have the following powers, namely; -

- (i) To provide for education and scholarship in such branches of knowledge as it may deem fit, and to make provision for research, service to society and for the application, advancement and dissemination of knowledge in such manner as it may determine;
- (ii) To prescribe courses of studies to be conducted by it.
- (iii) To hold examinations and to award and confer degrees, diplomas, certificates and other academic distinctions to and on persons who have been admitted to and have passed its examinations under prescribed conditions;
- (iv) To prescribe the terms and conditions of employment of the officers, teachers and other employees of the Institute and to lay down terms and conditions that may be different from those applicable to government servants in general;
- (v) to engage, where necessary, persons on contracts of specified duration and to specify the terms of each engagement;
- (vi) to confer honorary degrees or other distinctions on approved persons in the manner prescribed;
- (vii) to provide for such instruction for persons not being students of the Institute as it may prescribe, and to grant certificates and diplomas to such persons;
- (viii) to initiate programs for the exchange of students and teachers between the Institute and other institutes, universities, educational institutions and research organizations, inside as well as outside Pakistan;
- (ix) to provide career counseling and job search services to students and alumni;
- (x) to maintain linkages with alumni;
- (xi) to develop and implement fund-raising plans;
- (xii) to provide and support the academic development of the faculty of the Institute;
- (xiii) to confer degrees on persons who have carried on independent research under prescribed conditions;
- (xiv) to accept the examinations passed and the period of study spent by students of the Institute at other universities and places of learning equivalent to such examinations and periods of study in the Institute, as it may prescribe, and to withdraw such acceptance;
- (xv) to co-operate with other universities, public authorities or private organizations, inside as well as outside Pakistan, in such manner and for such purposes as it may prescribe;
- (xvi) to institute Professorships, Associate Professorships, Assistant Professorships, and Lectureships and any other posts and to appoint persons thereto;
- (xvii) to create posts for research, extension, administration, and other related purposes and to appoint persons thereto;
- (xviii) to recognize selected members of the teaching staff of colleges or educational institutions admitted to the privileges of the Institute or such other persons as it may deem fit, as Institute Teachers;
- (xix) to institute and award financial assistance to students in need, fellowships, scholarships, bursaries, medals, and prizes under prescribed conditions;
- (xx) to establish teaching constituent colleges, departments, faculties, institutes, museums, and other centers of learning for the development of teaching and research, professional and technical training, and special studies and to make such arrangements for their maintenance, management, and administration as it may prescribe;

- (xxi) to provide for the residence of the students of the Institute and the constituent units, to institute and maintain halls of residence and to approve or license hostels and lodging;
- (xxii) to maintain order, discipline and security on the campuses of the Institute;
- (xxiii) to promote the extra-curricular and recreational activities of such students; and to make arrangements for promoting their health and general welfare;
- (xxiv) to demand and receive such fees and other charges as it may determine;
- (xxv) to make provision for research, advisory or consultancy services and with these objects to enter into arrangements with other institutions, public and private bodies, commercial and industrial enterprises under prescribed conditions;
- (xxvi) to enter into, carry out, vary or cancel contracts;
- (xxvii) to receive and manage property transferred and grants, contributions made to the Institute and to invest and fund representing such property, grants bequests, trust, gifts, donations, endowments or contributions in such manner as it may deem fit;
- (xxviii) to provide for the printing and publication of research and other works; and
- (xxix) to do all such other acts as may be requisite or expedient for furtherance of objectives of the Institute as a center of education, learning, research, professional and technical training, special studies, and for safeguarding tangible and intangible cultural heritage.

5. Institute open to all classes, creeds, etc. - 1). The Institute shall be open to all persons of any gender and of whatever religion, race, creed, class, colour or domicile and no person shall be denied privileges of the Institute on these grounds.
- 2) An increase in any fee or charge that is in excess of ten percent per annum on an annualized basis from the last such increase may not be made except in special circumstances and only with the approval of the Chancellor.
- 3) The Institute shall initiate financial aid programmes for students in need, to the extent considered feasible by the Board of Governors given the resources available, so as to enable admission and access to the Institute and the various opportunities provided by it to be based on merit rather than ability to pay.

6. Teaching at Institute. 1). All recognized teaching, professional and technical training in various courses shall be conducted by the Institute or the schools in the prescribed manner and may include lectures, tutorials, discussions, seminars, demonstrations, distance learning and other methods of instruction as well as practical work in the laboratories, hospitals, workshops and other Governmental or private organizations subject to policies prescribed by the Commission.
- 2) The authority responsible for organizing recognized teaching shall be such as may be prescribed.

- 6-A. Jurisdiction. - 1). The jurisdiction of the International Institute of Technology, Culture and Health Sciences, Gujranwala shall extend to the whole of Pakistan with its principal seat located at Gujranwala, Punjab.
- 2) The Institute may have sub-campus within Pakistan or abroad with the prior approval of the Patron, relevant Provincial Governments and Higher Education Commission (HEC), Pakistan.

### Chapter III OFFICERS OF THE INSTITUTE.

7. Principal officers, - The following shall be the principal officers of the Institute, namely: -
  - a) the Patron;

- b) the Chancellor;
- c) the Vice-Chancellor;
- d) the Pro Vice-Chancellor
- e) the Deans;
- f) the principals of the constituent colleges/units;
- g) the Chairpersons of the teaching departments;
- h) the Registrar;
- i) the Treasurer;
- j) the Controller of Examinations; and
- k) Such other persons as may be prescribed by the Statutes or Regulations to be the principal officers of the Institute;

8. Patron, - 1). The President of the Islamic Republic of Pakistan shall be the Patron of the Institute.
- 2) The Patron shall, when present, preside at the convocation of the Institute. In absence of the Patron, the Chancellor shall preside over the convocation of the Institute.
- 3) Every proposal to confer an honorary degree shall be subject to confirmation by the Patron.

9. Visitation. -1). The Patron may, in accordance with the terms and procedures as may be prescribed, cause an inspection or inquiry to be made on his own motion or at the request of the Commission in respect of any matter connected with the affairs of the Institute and shall, from time to time, direct any person or persons to inquire into or carry out inspection of; -

- a) the Institute, its building, laboratories, libraries, and other facilities;
- b) any Institution, department or hostel maintained by the Institute;
- c) the adequacy of financial and human resources;
- d) the teaching, research, curriculum, examination, and other matters of the Institute; and
- e) such other matters as the Patron may specify.

- 2) The Patron shall communicate to the Board of Governors his views with regard to the result of visitation and shall, after ascertaining the views of the Board of Governors, advise the Chancellor on the action to be taken by it.
- 3) The Chancellor shall, within such time as may be specified by the Patron, communicate to him such action, if any, as has been taken or may be proposed to be taken upon the results of visitation.
- 4) Where the Board of Governors does not within the time specified take action to the satisfaction of the Patron, the Patron may issue such directions as he/she deems fit and Board of Governors shall comply with all such directions.

10. Chancellor. - (1) The Chairperson of the board of Directors of EdLearn (Pvt) Limited shall be Chancellor of the Institute.

- 2) The members of the Board of Governors as well as the Vice-Chancellor shall be appointed by the Chancellor from amongst the persons recommended by the Representation Committee set up for this purpose or the Search Committee, respectively established in accordance with this Act and the Statutes, as the case may be, along with those elected.
- 3) If the Chancellor is satisfied that serious irregularity or mismanagement with respect to the affairs of the Institute has occurred, he may; -

- a) As regards proceedings of the Board of Governors, direct that specified proceedings be reconsidered, and appropriate action taken within one month of the direction having been issued:

Provided that if the Chancellor is satisfied that either no reconsideration has been carried out or that the reconsideration has failed to address the concern expressed, he may, after calling upon the Board of Governors to show cause in writing, appoint a five-member Review Panel to examine and report to the Chancellor on the functioning of the Board of Governors. The Review Panel shall be drawn from persons of eminence in academics and in the fields of law, accountancy and administration and the report of the Review Panel shall be submitted within such time as may be specified by the Chancellor; and

- b) As regards proceedings of any Authority or with respect to matters within the competence of any Authority other than Board of Governors, direct Board of Governors to exercise powers under Section 25.

11. ~~Removal from the Board of Governors:~~ (1) ~~the Chancellor may, upon the recommendation of the Review Panel, remove any person from the membership of the Board of Governors on the ground that such person:~~

a) ~~has become of unsound mind; or~~

b) ~~has become incapacitated to function as member of the Board of Governors; or~~

c) ~~has been convicted by a court of law for an offence involving moral turpitude; or~~

d) ~~has absented himself from two consecutive meetings without just cause; or~~

e) ~~has been guilty of misconduct, including use of position for personal advantage of any kind or gross inefficiency in the performance of functions.~~

(2) ~~The Chancellor shall remove any persons from the membership of the Board of Governors on a resolution calling for the removal of such person supported by at least three-fourths of the membership of the Board of Governors:~~

~~Provided that before passing such resolution the Board of Governors shall provide the member concerned a fair hearing.~~

~~Provided further that the provisions of this Section shall not be applicable to the Vice-Chancellor in his capacity as a member of the Board of Governors.~~

12. ~~Vice-Chancellor:~~ (1) ~~There shall be a Vice-Chancellor of the Institute who shall be an eminent academician or a distinguished administrator and shall be appointed on such terms and conditions as may be prescribed.~~

(2) ~~The Vice-Chancellor shall be the chief executive officer of the Institute responsible for all administrative and academic functions of the Institute and for ensuring that provisions of this Act, Statutes, Regulations and Rules are faithfully observed to promote general efficiency and good order of the Institute. Vice-Chancellor shall have all powers prescribed for this purpose, including administrative control over the officers, teachers, and other employees of the Institute.~~

(3) ~~Vice-Chancellor shall, if present, be entitled to attend any meeting of any Authority or body of the Institute.~~

(4) Vice-Chancellor, in an emergency requiring immediate action ordinarily not in the competence of Vice-Chancellor, may take such action and forward, within seventy-two hours, a report of the action taken to the members of the Emergency Committee of the Board of Governors, to be set up by Statute. The Emergency Committee may direct such further action as is considered appropriate.

(5) Vice-Chancellor shall have the following powers, namely: -

- a) to direct teachers, officers, and other employees of the Institute to take up such assignments in connection with the examination, administration, and such other activities in the Institute as he may consider necessary for the purpose of the Institute;
- b) to sanction by re-appropriation an amount not exceeding an amount specified by the Board of Governors for an unforeseen item not provided for in the budget and report it to the Board of Governors at the next meeting;
- c) to make appointments of such categories of employees of the Institute and in such manner as may be prescribed by the Statutes;
- d) to suspend, punish and remove, in accordance with the prescribed procedure, from service officers, teachers and other employees of the Institute except those appointed by or with the approval of the Board of Governors;
- e) to delegate, subject to such conditions as may be prescribed, any of his powers under this Act to an officer or officers of the Institute; and
- f) to exercise and perform such other powers and functions as may be prescribed.

(6) Vice-Chancellor shall preside at the convocation of the institute in the absence of the Chancellor.

(7) Vice-Chancellor shall present an annual report before the Board of Governors within three months of the close of the academic year. The annual report shall present such information as regards the academic year under review as may be prescribed, including disclosure of all relevant facts pertaining to:

- (a) Academics;
- (b) Research;
- (c) Administration; and
- (d) Finances.

(8) Vice-Chancellor's annual report shall be made available, prior to its presentation before the Board of Governors, to all officers and Institute Teachers and shall be published in such numbers as are required to ensure its wide circulation.

13. Appointment and removal of Vice-Chancellor: - (1) Vice-Chancellor shall be appointed by Chancellor on the basis of recommendations made by the Board of Governors.

(2) A Search Committee for the recommendation of persons suitable for appointment as Vice-Chancellor shall be constituted by the Board of Governors on the date and in the manner prescribed by Statutes and shall consist of two eminent members of society nominated by the Chancellor, of whom one shall be appointed the Governor, two members of Board of Governors, two distinguished Institute Teachers who are not members of Board of Governors and one academician of eminence not employed by the

Institute. The two distinguished Institute Teachers shall be selected by the Board of Governors through a process to be prescribed by the Statute that provides for the recommendation of suitable names by the Institute Teachers in general. The Search Committee shall remain in existence till the time of appointment of the next Vice-Chancellor made by the Chancellor.

(3) The persons proposed by Search Committee for appointment as Vice-Chancellor shall be considered by the Board of Governors and a panel of three, in order of priority, shall be recommended by Board of Governors to the Chancellor.

Provided that Chancellor may decline to appoint any of the three persons recommended and seek the recommendation of a fresh panel. In the event of a fresh recommendation being sought by the Chancellor, Search Committee shall make a proposal to the Board of Governors in the prescribed manner.

(4) Vice-Chancellor shall be appointed for a renewable tenure of four years on terms and conditions prescribed by Statutes. The tenure of an incumbent Vice-Chancellor shall be renewed by the Chancellor on receipt of a resolution of the Board of Governors in support of such renewal.

Provided that Chancellor may call upon Board of Governors to reconsider such resolution once.

(5) The Board of Governors may, pursuant to a resolution on this behalf passed by three-fourth of its membership, recommend to the Chancellor removal of the Vice-Chancellor on grounds of inefficiency, moral turpitude or physical or mental incapacity, or gross misconduct including misuse of position for the personal advantage of any kind.

Provided that Chancellor may make a reference to the Board of Governors stating instances of inefficiency, moral turpitude, or physical or mental incapacity, or gross misconduct on part of the Vice-Chancellor that has come to his notice. After consideration or reference Board of Governors may, pursuant to a resolution on this behalf passed by two-thirds of its membership, recommend to the Chancellor the removal of Vice-Chancellor.

Provided further that prior to a resolution for the removal of the Vice-Chancellor being voted upon, Vice-Chancellor shall be given an opportunity of being heard.

(6) A resolution recommending removal of Vice-Chancellor shall be submitted to Chancellor forthwith. The Chancellor may accept the recommendation and order the removal of the Vice-Chancellor or return recommendation to the Board of Governors.

(7) At any time when the office of Vice-Chancellor is vacant, or the Vice-Chancellor is absent or is unable to perform functions of his office due to illness or some other cause, the Board of Governors shall make such arrangements for the performance of duties of Vice-Chancellor as it may deem fit.

**13-A. Pro-Vice-Chancellor** (1) The Board of Governors (BoG) shall nominate the Pro-Vice-Chancellor on the recommendations of the Syndicate of the Institute, for a term of three years.

(2) The minimum qualifications and experience necessary for appointment to the post of the Pro-Vice-Chancellor shall be as prescribed.

(3) The Board of Governors (BoG), Syndicate or the Vice-Chancellor may assign any other functions to the Pro-Vice-Chancellor in addition to their duties.

Provided that the Board of Governors may, on the advice of the Syndicate, terminate the appointment of the Pro-Vice-Chancellor on grounds of inefficiency or misconduct in accordance with the prescribed procedure.

14. Registrar —(1) There shall be a Registrar of Institute to be appointed by the Board of Governors on the recommendation of Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The experience as well as professional and academic qualification necessary for appointment to the post of Registrar shall be as may be prescribed.

(3) The Registrar shall be a full-time officer of the Institute and shall:—

(a) be the administrative head of the secretariat of the Institute and be responsible for the provision of secretariat support to Authorities of the Institute;

(b) be the custodian of the common seal and academic records of the Institute;

(c) maintain a register of registered graduates in a prescribed manner;

(d) supervise the process of election, appointment, or nomination of members to the various authorities and other bodies in a prescribed manner; and

(e) perform such other duties as may be prescribed.

(4) The term of office of the Registrar shall be a renewable period of three years.

Provided that the Board of Governors may, on the advice of Vice-Chancellor, terminate the appointment of the registrar on grounds of inefficiency or misconduct in accordance with the procedure prescribed.

15. Treasurer —(1) There shall be a Treasurer of Institute to be appointed by the Board of Governors on the recommendation of Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The experience and professional and academic qualifications necessary for appointment to the post of Treasurer shall be as may be prescribed.

(3) The Treasurer shall be the chief financial officer of the Institute and shall:—

(a) manage assets, liabilities, receipts, expenditures, funds, and investments of the Institute;

(b) prepare annual and revised budget estimates of the Institute and present them to Syndicate or a committee thereof for approval and incorporation in the budget to be presented to the Board of Governors;

(c) ensure that funds of the Institute are expended on the purposes for which they are provided;

(d) have accounts of the Institute audited annually to be available for submission to the Board of Governors within six months of closing of the financial year; and

(e) perform such other duties as may be prescribed.

(4) The term of office of Treasurer shall be a renewable period of three years.

Provided that the Board of Governors may, on the advice of the Vice-Chancellor, terminate the appointment of Treasurer on grounds of inefficiency or misconduct in accordance with the procedure prescribed.

16. **Controller of Examination;** - (1) There shall be a Controller of Examinations; to be appointed by Board of Governors on the recommendation of Vice-Chancellor on such terms and conditions as may be prescribed.

(2) Minimum qualification necessary for appointment to the post of the controller of examination shall be as may be prescribed.

(3) The controller of examination shall be a full-time officer of the institute and shall be responsible for all matters connected with the conduct of examination and perform such other duties as may be prescribed.

(4) The controller of examination shall be appointed for a renewable term of three years.

Provided that the Board of Governors may, on the advice of vice-Chancellor, terminate the appointment of the controller of examination on the ground of inefficiency or misconduct in accordance with the procedure prescribed.

17. **Director Planning and Development;** (1) There shall be a director planning and development of the institute to be appointed by the Board of Governors on the recommendation of Syndicate for a period of three years (once renewable) on such terms and conditions as may be prescribed.

(2) Minimum experience as well as professional and academic qualifications necessary for appointment to the post of Director Planning and Development shall be as prescribed in the rules.

(3) Director Planning and Development shall be responsible for all matters connected with planning and development and perform such other duties as may be prescribed.

(4) Director Planning and Development shall:

(i) prepare short and long term plans and development programs to meet the vision, goals, and priorities set by the Institute management/Board of Governors;

(ii) conduct a comprehensive review, assessment and analysis of the development planning process (project identification, appraisal, selection, implementation and monitoring) and mechanism;

(iii) develop a strategy for improving development planning processes and mechanisms based on findings of the situation analysis;

(iv) provide technical support in developing project proposals and PCs-1 for the Institute;

(v) preparation of the PC-I, PC-II, PC-III, PC-IV, and PC-V

(vi) preparation of cash work and activity plan;

(vii) preparation of quarterly expenditure statements;

(viii) preparation of monthly and quarterly progress reports;

(ix) to coordinate with works, purchase, store units and accounts;

(x) to communicate/submit reports, plans, and projects to different donors;

(5) Board of Governors may on recommendation/advice of Syndicate, terminate services of Director Planning and Development on grounds of inefficiency or misconduct in accordance with the procedure prescribed.

18. Director Quality Enhancement Cell (QEC):- (1) There shall be a Director Quality Enhancement Cell (QEC) of the Institute to be appointed by the Board of Governors on recommendations of Syndicate for a renewable period of three years on such terms and conditions as may be prescribed.

(2) Minimum experience, as well as professional and academic qualifications necessary for appointment to the post of Director Quality Enhancement Cell (QEC), shall be as may be prescribed.

(3) Director Quality Enhancement Cell (QEC) shall be responsible to:-

(i) review quality standards and quality of teaching and learning in each subject area;

(ii) review academic association with other institutions in terms of effective management of standards and quality of programs;

(iii) defining clear and explicit standards as points of reference to review to be carried out. It should also help employees to know what they could expect from candidates;

(iv) developing qualifications framework by setting out attributes and abilities that can be expected from the holder of a qualification, i.e. undergraduate and graduate programs;

(v) developing program specification. These are standards set of information clarifying what knowledge, understanding, skills, and other attributes a student will have developed on successfully completing a specific program;

(vi) developing quality assurance processes and methods of evaluation to assure that the quality of provision and the standard of awards are being maintained and to foster curriculum, subject, and staff development together with research and other scholarly activities;

(vii) ensure that the Institute's quality assurance procedures are designed to fit in with arrangements in place nationally and internationally for maintaining and improving the quality of Higher Education;

(viii) developing procedures and processes, monitoring and evaluation systems, and standards for the following:-

a. approval of new program;

b. annual Monitoring and evaluation including program monitoring, faculty monitoring, and student perceptions;

c. departmental review;

d. student feedback;

e. employer feedback;

f. quality assurance of undergraduate, graduate, and doctoral programs;

g. institutional assessment and performance evaluation;

h. program specifications;

i. qualification framework.

ix. Director Quality Enhancement Cell (QEC) shall be the member of all statutory bodies/committees of the Institute;

- (4) Board of Governors may on recommendations or advice of Syndicate, terminate services of Director Quality Enhancement Cell (QEC) on grounds of inefficiency or misconduct in accordance with the prescribed procedure.

**19. Director of Office of Research, Innovation & Commercialization (ORIC).**

(1) There shall be a Director (ORIC) of the Institute to be appointed by the Board of Governors on the recommendation of Syndicate for a renewable period of three years on such terms and conditions as may be prescribed.

(2) The minimum experience, as well as professional and academic qualification necessary for appointment to the post of Director (ORIC), shall be as may be prescribed.

(3) The Director (ORIC) shall;

(i) manage and enhance research activities of the Institute; develop research policies and priorities, work for fundraising for research; mobilize faculty, the business community, and industry for research commercialization and serve as an effective advocate for research within the university/Institute and to its broader community of stakeholders and supporters;

(ii) to supervise all aspects of the operation of the office for research including research administration, (Budgeting, auditing, accounting, human resources, management and maintenance of facilities and equipment, implementation of research contracts and human resources);

(iii) to develop programs and activities that will increase funding for research from all public and private sources; establish and maintain excellent relationships with donors and private sources; and oversee proposals development and submission;

(iv) to promote the development of public-private partnerships in support of institute research; link the institute's research community with the needs and priorities of corporate sector; develop opportunities for applied research and explore opportunities for technology transfer and commercialization of Institute research (including incubators and research parks);

(v) be responsible to monetize royalty streams for licenses;

(vi) collaborate with the principal liaison for technical marking and licensing on the commercialization of the Institute's IP in coordination with other relevant departments and officers;

(vii) director (ORIC) will work in close liaison with office of research and development, planning & development, and Institute's technology park.

(4) Board of Governors, may on recommendations/advice of Syndicate, terminate services of Director (ORIC) on grounds of inefficiency or misconduct in accordance with procedure, prescribed.

#### **CHAPTER IV AUTHORITIES OF THE INSTITUTE**

**20. Authorities, -**(1) The following shall be the Authorities of the Institute, namely; -

a) Authorities established by this Act:

(i) the Board of Governors;

- (ii) the Syndicate, and
- (iii) the Academic Council.

b) Authorities to be established by the Statutes: -

- (i) Board of Advanced Studies and Research;
- (ii) Board of Studies;
- (iii) Selection Board;
- (iv) Finance and Planning Committee;
- (v) Search Committee for the appointment of the Vice-Chancellor;
- (vi) Representation Committees for appointment to the Board of Governors, Syndicate, and the Academic Council;
- (vii) Quality Assurance Committee; and
- (viii) Discipline Committee.

(2) Board of Governors, Syndicate, and Academic Council may set up such other committees or sub-committees, by whatever name described, as are considered desirable through Statutes or Regulations. Such committees or sub-committees shall be Authorities of the institute for purposes of this Act.

21. Board of Governors, -(1) The body responsible for the governance of the Institute shall be described as the Board of Governors, and shall consist of the following, namely:-

- (a) the Chancellor who shall be Chairperson of Board of Governors;
- (b) the Vice-Chancellor;
- (c) the Pro-Vice-Chancellor;
- (d) one member of Government not below the rank of additional secretary from the concerned Ministry or any other department relevant to the special focus of the Institute;
- (e) four persons from society at large, preferably two or at least one female being persons of distinction in fields of administration, management, education, academics, law, accountancy, medicine, fine arts, architecture, agriculture, science, technology, industry, and engineering such that the appointment of these persons reflect a balance across the various fields;
- (f) one person from amongst alumni of the Institute;
- (g) two persons from academic community of the country other than an employee of the Institute, at level of professor or principal of a college;
- (h) four Institute Teachers (One from each tier i.e. Professor, Associate Professor, Assistant Professor and Lecturer);
- (i) one person nominated by the Commission;
- (j) two persons nominated by the EdLearn (Pvt) Ltd;
- (k) the Vice-Chancellor, university of Gujarat.

(2) The number of members of the Board of Governors specified against clauses (f) to (i) of sub-section (1) may be increased by the Board of Governors through Statutes subject to the condition that the total membership of the Board of Governors does not exceed twenty-one, with a maximum of five Institute Teachers, and the increase is balanced, to the extent possible, across different categories specified in sub-section (1).

(3) All appointments to the Board of Governors shall be made by Chancellor. Appointments of persons specified in clauses (f) to (g) of sub-section (1), shall be made from amongst a panel of three names for each vacancy recommended by the

Representation Committee set up in terms of Section 28 and in accordance with the procedure as may be prescribed:

Provided that efforts shall be made, without compromising quality or qualification, to give fair representation to women on the Board of Governors.

Provided further that as regards the Institute Teachers specified in clause (h) of sub-section (1), the Board of Governors shall prescribe a procedure for appointment on the basis of elections that provide for voting by various categories of Institute Teachers.

Provided further that the Board of Governors may alternatively prescribe that appointment of Institute Teachers to Board of Governors shall also be in the manner provided by this sub-section for persons specified in clauses (f) to (g) of sub-section (1).

(4) Members of the Board of Governors other than ex officio members, shall hold office for three years. One-third of members other than ex officio members of the first Board of Governors, to be determined by lot, shall retire from office on the expiration of one year from the date of appointment by the Chancellor. One-half of the remaining members, other than ex officio members, of the first Board of Governors, to be determined by lot, shall retire from office on the expiration of two years from the date of appointment, and the remaining one-half, other than ex officio members, shall retire from office on expiration of third year.

Provided that no person other than an ex officio member, may serve on Board of Governors for more than two consecutive terms.

Provided further that the Institute Teachers appointed to Board of Governors may not serve for two consecutive terms.

(5) Board of Governors shall meet at least twice in a calendar year.

(6) Service on the Board of Governors shall be on an honorary basis. However, actual expenses may be reimbursed as prescribed.

(7) Registrar shall be the Secretary of the Board of Governors.

(8) In absence of the Chancellor, meetings of the Board of Governors shall be presided over by such member, not being an employee of the Institute or the Government, as Chancellor may, from time to time, nominate. The member so nominated shall be the convener of the Board of Governors.

(9) Unless otherwise prescribed by this Act, all decisions of the Board of Governors shall be taken on basis of an opinion of a majority of members present. In event of members being evenly divided on any matter person presiding over the meeting shall have a casting vote.

(10) Quorum for a meeting of the Board of Governors shall be two third of its membership, a fraction being counted as one.

22. Powers and functions of Board of Governors. (1) Board of Governors shall have the power of general supervision over the Institute and shall hold Vice-Chancellor and Authorities accountable for all functions of the Institute. Board of Governors shall have all powers of the Institute not expressly vested in an Authority or officer by this Act and

all other powers not expressly mentioned by this Act that is necessary for the performance of its functions.

(2) Without prejudice to the generality of foregoing powers, the Board of Governors shall have following powers:-

- (a) to approve proposed annual plan of work, annual and revised budgets, annual report and the annual statement of account;
- (b) to hold, control and lay down policy for administration of property, funds and investments of the Institute, including approvable property;
- (c) to oversee quality and relevance of the Institute's academic programs and to review academic affairs of the Institute in general;
- (d) to approve appointment of Deans, Professors, Associate Professors and such other senior faculty and senior administrators as may be prescribed;
- (e) to institute schemes, directions and guidelines for terms and conditions of appointment of all officers, teachers and other employees of the Institute;
- (f) to approve strategic plans;
- (g) to approve financial resource development plans of the Institute;
- (h) to consider drafts of Statutes and Regulations proposed by Syndicate and Academic Council and deal with them in manner as provided for in Sections 31 and 32, as the case may be;

Provided that Board of Governors may frame a Statute or Regulation on its own initiative and approve it after calling for advice of Syndicate or Academic Council as the case may be.

- (i) to annul by order in writing proceedings of any Authority or officer if Board of Governors is satisfied that such proceedings are not in accordance with provisions of this Act, Statutes or Regulations after calling upon such Authority or officer to show cause why such proceedings should not be annulled;
- (j) to recommend to Chancellor removal of any member of Board of Governors in accordance with provisions of this Act;
- (k) to make appointment of members of Syndicate, other than ex-officio members, in accordance with provisions of this Act;
- (l) to make appointment of members of Academic Council, other than ex-officio members, in accordance with provisions of this Act;
- (m) to appoint Emeritus Professors on such terms and conditions as may be prescribed;
- (n) to remove any person from membership of any Authority if such person:
  - (i) has become of unsound mind; or
  - (ii) has become incapacitated to function as member of such Authority; or
  - (iii) has been convicted by a court of law for an offence involving moral turpitude; and
- (o) to determine form, provide for custody and regulate use of common seal of the Institute.

(3) Board of Governors may, subject to provisions of this Act, delegate all or any of powers and functions of any Authority, officer or employee of the Institute at its main campus, to any Authority, committee, officer or employee at its additional campus for purpose of exercising such powers and performing such functions in relation to such

additional campus, and for this purpose Board of Governors may create new posts or positions at additional campus.

23. **Visitation.** - Board of Governors may, in accordance with terms and procedures as may be prescribed, cause an inspection to be made in respect of any matter connected with the Institute.

24. **Syndicate:** - (1) There shall be a Syndicate of the Institute consisting of following: -

- a) the Vice - Chancellor who shall be its Chairperson;
- b) the Pro Vice-Chancellor;
- c) the Deans of the Faculties of the Institute;
- d) three professors from different department, who are not members of the Board of Governors, to be elected by the Institute Teachers in accordance with procedure to be prescribed by the Board of Governors;
- e) Principals of the constituent colleges/units;
- f) the Registrar;
- g) the Director (QEC);
- h) the Director (ORIC);
- i) the Director (P & D);
- j) the Treasurer; and
- k) the Controller of Examinations;

(2) Members of Syndicate, other than ex-officio members, shall hold office for three years.

(3) As regards three professors described in clause (d) of sub-section (1) Board of Governors may, as an alternative to elections, prescribe a procedure for proposal or a panel of names by Representation Committee set up in terms of Section 28. Appointment of persons proposed by Representation Committee may be made by Board of Governors on recommendation of Vice-Chancellor.

(4) Quorum for a meeting of Syndicate shall be one-half of total number of members, a fraction being counted as one.

(5) Syndicate shall meet at least once in each quarter of the year.

25. **Powers and duties of Syndicate:** (1) The Syndicate shall be executive body of the Institute and shall, subject to provisions of this Act and Statutes, exercise general supervision over affairs and management of the Institute.

(2) Without prejudice to generality of foregoing powers, and subject to provisions of this Act, Statutes and directions of Board of Governors, syndicate shall have following powers: -

- (a) to consider annual report, annual and revised budget estimates and to submit these to Board of Governors;
- (b) to transfer and accept transfer of moveable property on behalf of the Institute;
- (c) to enter into, vary, carry out and cancel contracts on behalf of the Institute;
- (d) to cause proper books of account to be kept for all sums of money received and expended by the Institute and for assets and liabilities of the Institute;

- (e) to invest any money belonging to the Institute, including any unapplied income in any of securities described in Section 20, of the Trusts Act, 1882(Act II of 1882), or in purchase of immovable property or in such other manner, as it may prescribe with like power of varying such investments;
- (f) to receive and manage any property transferred, and grants, bequests, trust, gifts, donations, endowments, and other contributions made to the Institute;
- (g) to administer any funds placed at the disposal of the Institute for specified purposes;
- (h) to provide buildings, libraries, premises, furniture, out the work of the Institute;
- (i) to establish and maintain halls of residence and hostels or approve or license hostels or lodgings for residence of students;
- (j) to recommend to Board of Governors admission of educational institutions to privileges of the Institute and withdraw such privileges;
- (k) to arrange for inspection of schools and departments;
- (l) to institute Professorships, Associate Professorships, Assistant Professorships, Lectureships, and other teaching posts or to suspend or to abolish such posts;
- (m) to create, suspend or abolish such administrative or other posts as may be necessary;
- (n) to prescribe duties of officers, teachers and other employees of the Institute;
- (o) to report to Board of Governors on matters with respect to which it has been asked to report;
- (p) to appoint members to various Authorities in accordance with provisions of this Act;
- (q) to propose drafts of Statutes for submission to Board of Governors;
- (r) to regulate conduct and discipline of students of the Institute;
- (s) to take actions necessary for good administration of the Institute in general and to this end exercise such powers as are necessary;
- (t) to delegate any of its powers to any Authority or officer or a committee; and
- (u) to perform such other functions as have been assigned to it by provisions of this Act or may be assigned to it by the Statutes.

26. **Academic Council:** (1) There shall be an Academic Council of the Institute consisting of the following:

- a) the Vice-Chancellor who shall be its Chairperson;
- b) the Pro-Vice-Chancellor;
- c) the Deans of Faculties and such heads of departments as may be prescribed;
- d) five members representing the departments, institutes, and the constituent schools to be elected in the manner prescribed by Board of Governors;
- e) five Professors including Emeritus Professors;
- f) the Registrar;
- g) Nominee of the Commission;
- h) the Director (QEC);
- i) the Director (ORIC);
- j) the Controller of Examinations; and
- k) the Librarian.

(2) Board of Governors shall appoint members of Academic Council, other than ex officio and elected members, on recommendation of Vice-Chancellor.

Provided that as regards five professors and members representing departments, institutes and constituent schools, Board of Governors may, as an alternative to elections, prescribe a procedure for proposal of a panel of names by Representation Committee set up in terms of Section 28. Appointment of persons proposed by Representation Committee may be made by Board of Governors on recommendation of Vice-Chancellor.

(3) Members of Academic Council shall hold office for three years.

(4) Academic Council shall meet at least once in each quarter.

(5) Quorum for meetings of Academic Council shall be one half of total number of members, a fraction being counted as one.

27. Powers and functions of Academic Council. (1) Academic Council shall be principal academic body of the Institute and shall, subject to provisions of this Act and Statutes, have power to lay down proper standards of instruction, research and examinations and to regulate and promote academic life of the Institute and schools.

(2) Without prejudice to generality of foregoing powers and subject to provisions of this Act and Statutes, Academic Council shall have power to:

(a) approve policies and procedures pertaining to quality of academic programs;

(b) approve academic programs;

(c) approve policies and procedures pertaining to student related functions including admission, expulsions, punishments, examinations and certification;

(d) approve policies and procedures assuring quality of teaching and research;

(e) propose to Syndicate schemes for constitution and organization of faculties, teaching departments and Boards of Studies;

(f) appoint paper setters and examiners for all examinations of the Institute after receiving panels of names from relevant authorities;

(g) institute programs for continued professional development of Institute Teachers at all levels.

(3) Members of Academic Council shall hold office for three years.

(4) Academic Council shall meet at least once in each quarter.

(5) Quorum for Academic Council shall be one half of total number of members, a fraction being counted as one.

28. Representation Committees: (1) There shall be a Representation Committee constituted by Board of Governors through Statute for recommendation of persons for appointment to Board of Governors in accordance with the provisions of Section 21.

(2) There shall also be a Representation Committee constituted by Board of Governors through Statute for recommendation of persons for appointment to Syndicate and Academic Council in accordance with provisions of Sections 24 and 26.

(3) Members of Representation Committee for appointments to Board of Governors shall consist of the Following: -

a) three members of Board of Governors who are not Institute Teachers;

- b) two persons nominated by the Institute Teachers from amongst themselves in manner prescribed;
- c) one person from academic community, not employed by the Institute, at level of professor or school principal to be nominated by the Institute Teachers in the manner prescribed;
- d) one eminent citizen with experience in administration, philanthropy, development work, law or accountancy to be nominated by Board of Governors.

(4) The Representation Committee for appointments to Syndicate and Academic Council shall consist of following:

- (a) two members of Board of Governors who are not Institute Teachers; and
- (b) three persons nominated by the Institute Teachers from amongst themselves in the manner prescribed.

(5) Tenure of Representation Committee shall be three years:

Provided that no members shall serve for more than two consecutive terms.

(6) The procedures of Representation Committees shall be as may be prescribed.

(7) There may also be such other Representation Committees set up by any of other Authorities of the Institute as are considered appropriate for recommending persons for appointment to various Authorities and other bodies of the Institute.

29. Appointments of committees by certain Authorities - (1) Board of Governors, Syndicate, Academic Council and other Authorities may, from time to time, appoint such standing, special or advisory committees, as they may deem fit, and may place on such committee persons who are not members of Authorities appointing committees.

(2) The constitution, functions, and powers of Authorities for which no specific provision has been made in this Act shall be such as may be prescribed by Statutes or Regulations.

## CHAPTER V STATUTES, REGULATIONS AND RULES

30. Status - (1) Subject to provisions of this Act Statutes may be made to regulate or prescribe all or any of the following matters:

- a) the contents of and manner in which annual report to be presented by Vice-Chancellor before Board of Governors shall be prepared;
- b) institute fees and other charges;
- c) the constitution of any pension, insurance, gratuity provident fund and benevolent fund for institute employees;
- d) the scales of pay and other terms and conditions of service of officers, teachers and other institute employees;
- e) the maintenance of register of registered graduates;

- f) admission of educational institutions to privileges of the institute and withdrawal of such privileges;
- g) the establishment of facilities, departments, institutes, schools and other academic divisions;
- h) the power and duties of officers and teachers;
- i) conditions under which the institute may enter into agreements with other institutions or with public bodies for purposes of research and advisory services;
- j) conditions for appointment of Emeritus Professors and award honorary degrees;
- k) efficiency and discipline of institute employees;
- l) the constitution and procedure to be followed by representation committees in carrying out functions in terms of this Act;
- m) the constitution and procedure to be followed by the search committee for appointment of Vice-Chancellor;
- n) constitution, functions and powers of authorities of the institute; and
- o) all other matters which by this Act are to be or may be prescribed or regulated by Statutes.

(2) The draft of Statutes shall be proposed by Syndicate to Board of Governors which may approve or pass with such modifications as Board of Governors may think fit or may refer back to syndicate, as case may be, for reconsideration of proposed draft.

Provided that statutes concerning any of matters mentioned in clauses (a) and (b) of sub-section (1) shall be initialized and approved by Board of Governors after seeking views of syndicate.

Provided further that Board of Governors may initiate a Statute with respect to any matter in its power or with respect to which a Statute may be framed in terms of this Act and approve such Statute after seeking views of syndicate.

**31. Regulations.** - (1) Subject to provisions of this Act, and Statutes, Academic council may make regulations, courses of study for degrees, diplomas and certificates of the institute;

- (a) the manner in which teaching refers to in sub-section (1) of Section 6, shall be organized and conducted;
- (b) the admission and expulsion of students to and from the institute;
- (c) the conditions under which students shall be admitted to courses and examinations of the institute and shall become eligible for the award of degrees, diploma and certificates;
- (d) the conduct of examinations;
- (e) conditions under which a person may carry on independent research to entitle him to a degree;
- (f) the institution of fellowships, scholarships, exhibitions, medals and prizes;
- (g) the use of the library;
- (h) the formation of faculties, departments and board of studies; and
- (i) all other matters which by this Act or Statutes are to be or may be prescribed by regulations.

Provided that regulations incidental to matters contained in sub-clauses (f) and (h), shall not be submitted to Board of Governors without prior approval of Syndicate.

- (2) Regulations shall be proposed by Academic council and shall be submitted to Board of Governors which may approve them or withhold approval or refer them back to Academic Council for reconsiderations. A regulation proposed by Academic Council shall not be effective unless it receives approval of the Board of Governors.

**32. Amendment and repeal of Statutes and Regulations.** - The procedure for adding to, amending or repealing Statutes and Regulations shall be same as that prescribed respectively for framing or making Statutes and Regulations.

**33. Rules.** - (1) The Authorities and other bodies of the institute may make rules consistent with this Act, Statutes or Regulations, to regulate any matter relating to affairs of the institute which has not been provided for by this Act or that is not required to be regulated by Statutes or Regulations, including rules to regulate the conduct of business and time and place of meetings and related matters.

- (2) Rules shall become effective upon approval by syndicate.

#### **Chapter VI** **Institute Funds**

**34. Institute Fund.** - The institute shall have a fund to which shall be credited its income from fees, charges, donations, trusts, bequests, endowments, contributions, grants and all other sources.

**35. Audits and accounts.** - (1) The accounts of the institute shall be maintained in such form and in such manner as may be prescribed.

- (2) The teaching departments, colleges, institutes and all other bodies designated as such by the Syndicate in terms of Statutes, shall be independent cost centre of the institute with authority vested in head of each cost centre to sanction expenditure out of budget allocated to it.

Provided that re-appropriation from one head of expenditure to another may be made by head of cost centre in accordance with and to extent prescribed by Statutes.

- (3) All funds generated by a teaching department or other unit of the institute through consultancy, research or other provision of service shall be made available without prejudice to budgetary allocation otherwise made, after deduction of overheads in manner and to the extent prescribed by Statute, to teaching department or other unit for its development. A part of funds so generated may be shared with the institute teacher or researches in charge of consultancy, research or service concerned in manner and to extent prescribed by Statute.

- (4) No expenditure shall be made from funds of the institute, unless a bill for its payments has been issued by the head of cost centre concerned in accordance with relevant statutes and treasurer has verified that payment is provided for in

the approved budget of the cost centre, subject to authority to re-appropriate availed to head of the cost centre.

(5) Provision shall be made for an internal audit of finances of the Institute.

(6) Without prejudice to requirement of audit by an auditor appointed, annual audited statement of accounts of the Institute shall be prepared in conformity with Generally Accepted Accounting Principles (GAAP) by a reputed firm of chartered accountants and signed by treasurer.

(7) The observations of Auditor if any, together with such annotations as treasurer may make, shall be considered by Syndicate and shall be placed before Board of Governors within six months of closing of financial year.

## CHAPTER VII GENERAL PROVISIONS

36. Opportunity to show cause - Except as otherwise provided by law no officer, teacher or other employee of the institute holding a permanent post shall be reduced in rank, or removed or compulsorily retired from service for cause arising out of any act or omission on the part of person concerned unless he has been given a reasonable opportunity of showing cause against action proposed to be taken.

37. Appeal of Syndicate and Board of Governors - Where an order is passed punishing any officer (other than the Vice-Chancellor), teacher or other employee of the institute or altering or interpreting to his disadvantage prescribed terms or conditions of his service, he shall, where order is passed by any officer or teacher of the institute other than Vice-Chancellor, have right to appeal to Syndicate against order and where order is passed by Vice-Chancellor, have right to appeal to Board of Governors.

38. Service of the Institute - (1) All persons employed by the institute in accordance with terms and conditions of service prescribed by Statutes shall be persons in service of the institute.

(2) An officer, teacher or other employee of the institute shall retire from service on attainment of such age or tenure of service as may be prescribed.

39. Benefits and insurance - The institute shall constitute for benefit of its officers, teachers and other employees schemes, as may be prescribed, for the provision of post-employment benefits as well as health and life insurance while in service.

40. Commencement of term of office of members of Authority - (1) When a member of a newly constituted Authority is elected, appointed or nominated, his term of office, as fixed under this Act, shall commence from such date as may be prescribed.

(2) Where a member who has accepted any other assignment or for any other similar reason remains absent from of institute for a period of not less than six months, he shall be deemed to have resigned and vacated his seat.

41. Filling of casual vacancies in Authorities - Any casual vacancy among members of any Authority shall be filled, as soon as conveniently may be, in the same manner and by same person or Authority that had appointed member whose place has become vacant and person appointed to vacancy shall be a member of such Authority for remaining term for which person whose place he filled.

42. **Flaws in the constitution of Authorities.** Where there is a flaw in constitution of an Authority, as constituted by this Act, Statutes or Regulations on account of abolition of a specified office or because an organization, institution or other body outside the institute has been dissolved or has ceased to function, or because of some other similar reason, such flaw shall be removed in such manner as Board of Governors may direct.

43. **Proceedings of Authorities not invalidated by vacancies.** No act, resolution or decision of any Authority shall be invalid by reason of any vacancy on Authority doing, passing, or making it or by reason of any want of qualification or invalidity in election, appointment or nomination or any de facto member of Authority, whether present or absent.

44. **First Statutes and Regulations.** Notwithstanding anything to the contrary contained in this Act, President of Pakistan shall promulgate first Statutes and Regulations which shall be deemed to be Statutes and Regulations framed under Sections 30 and 31, and shall continue to remain in force until amended or replaced or till such time as new Statutes and Regulations are framed in accordance with the provisions of this Act.

45. **Removal of difficulty.** (1) If any question arises as to interpretation of any of provisions of this Act, it shall be placed before Chancellor and Commission whose decision thereon shall be final.

(2) If any difficulty arises in giving effect to any of provisions of this Act, Chancellor may make such order after obtaining views of Board of Governors, not inconsistent with provisions of this Act, as may appear to him to be necessary for removing difficulty.

(3) Where this Act makes any provision for anything to be done but no provision or no sufficient provision has been made as respects authority by whom, or time at which, or manner in which, it shall be done, then it shall be done by such authority, at such time, or in such manner as Chancellor may direct after obtaining views of Board of Governors.

46. **Indemnity.** No suit or legal proceedings shall lie against Government, Institute or any Authority, officer or employee of Government or the Institute or any person in respect of anything which is done in good faith under this Act.

#### **STATEMENT OF OBJECTS AND REASONS**

The purpose and objects of the establishment of the institute is to disseminate the knowledge and technology and to provide education, training and research. Further, industry and the relevant organizations or institutions to promote public-private partnership, innovation and research, development, industrialization for the purpose of education, training and development shall be made. The institute shall be opened to all persons of either gender and of whatever religion, race, creed, class, colour or domicile who qualify for the admissions as set forth in the rules and regulations and the criteria and the policy maintained by the body. Objects and Reasons would serve for the establishment of institute.

**SENATOR TAWZIA ARSEAD**

**MEMBER-IN-CHARGE**