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PART I

Acts, Ordinances, President's Orders and Regulations

SENATE SECRETARIAT

Islamabad, the 14th March, 2018

No. F. 9 (35)/2017-Legis.—The following Act of *Majlis-e-Shoora* (Parliament) received the assent of the President on 12th March, 2018 and is hereby published for general information:—

ACT NO. VIII OF 2018

An Act to upgrade the status of National Institute of Science and Technical Education, Islamabad into National Skills University

WHEREAS it is expedient to provide for up-gradating of the National Institute of Science and Technical Education, Islamabad, to the degree awarding status as National Skill University and matter connected thereto and ancillary to that;

It is hereby enacted as follows:—

Price : Rs. 30:50

[5558(2018)/Ex. Gaz.]

CHAPTER – I

PRELIMINARY

1. **Short title and commencement.**—(1) This Act may be called the National Skills University Islamabad Act, 2018.

(2) It shall come into force at once.

2. **Definitions.**—In this Act, unless there is anything repugnant in the subject or context,—

(i) "Academic Council" means the Academic Council of the University;

(ii) "affiliated college" means an educational institution affiliated to the University but not maintained or administered by it;

(iii) "Authority" means any of the Authorities of the University specified in this Act;

(iv) "Campus" means campus of the University;

(v) "chairperson" means the head of a teaching department;

(vi) "Chancellor" means the Chancellor of the University;

(vii) "college" means a constituent college or an affiliated college;

(viii) "Commission" means the Higher Education Commission set up by the Higher Education Commission Ordinance, 2002 (LIII of 2002);

(ix) "Constituent College" means an educational institution, by whatever name described, maintained and administered by the University;

(x) "Dean" means the head of a Faculty or the head of an academic body granted the status of a Faculty by this Act or by the Statutes or Regulations;

(xi) "Department" means a teaching department maintained and administered or recognized by the University in the manner prescribed;

(xii) "Director" means the head of a constituent institution of the University under the Statutes or Regulations in terms of the power delegated by this Act;

(xiii) "employees" means whole time teachers, officers and other staff appointed or inducted and paid by the University;

(xiv) "faculty" means an administrative and academic unit of the University consisting of one or more departments as prescribed;

(xv) "Government" means the Federal Government;

(xvi) "Institute" means an institute established, maintained and administered by the University;

(xvii) "NISTE" means the National Institute of Science and Technical Education, Islamabad;

(xviii) "prescribed" means prescribed by Statutes, Regulations or rules made under the Act;

(xix) "Pro-Chancellor" means the Pro-Chancellor of the University;

(xx) "Principal" means the head of a College;

(xxi) "Review Committee" means the Review Committee set up by the Chancellor in accordance with the provisions of section 8;

(xxii) "Representation Committee" means Representation Committees constituted under this Act;

(xxiii) "Schedule" means a Schedule to this Act;

(xxiv) "Search Committee" means the Search Committee set up by the Chancellor under section 12;

(xxv) "Senate" means the Senate of the University;

(xxvi) "Statutes", "Regulations" and "Rules" means respectively the Statutes, the Regulations and the Rules made under this Act;

(xxvii) "Syndicate" means the Syndicate of the University;

(xxviii) "Teachers" include Professors, Associate Professors, Assistant Professors and Lecturers engaged whole-time by the University or by a constituent or affiliated college and such other persons as may be declared to be teachers by Regulations;

(xxix) "University" means the National Skills University Islamabad;

(xxx) "University Teacher" means a whole-time teacher appointed and paid by the University, or recognized by the University as such; and

(xxxi) "Vice-Chancellor" means the Vice-Chancellor of the University.

CHAPTER – II

THE UNIVERSITY

3. **Incorporation.**—(1) The National Institute of Science and Technical Education Islamabad is hereby upgraded to the status of the National Skills University Islamabad.

(2) The University shall have its main campus in Islamabad.

(3) The University shall establish as many campuses as shall be determined by the Senate of the University.

(4) The University shall consist of the following, namely:—

(a) the Chancellor;

(b) Pro-Chancellor;

(c) the Vice-Chancellor;

(d) the Chairperson and the Deans;

(e) the members of the Authorities of the University established under this Act;

(f) all University Teachers and persons recognized as students of the University in accordance with terms prescribed from time to time; and

(g) all other full-time officers and members of the staff of the University.

(5) The University shall be a body corporate by the name of the National Skills University Islamabad and shall have perpetual succession and a common seal and may sue and be sued by the said name.

(6) The University shall be competent to acquire and hold property, both movable and immovable, and to lease, sell or otherwise transfer any movable and immovable property which may have become vested in or been acquired by it.

(7) The property on which the NISTE Islamabad, is established, shall stand transferred to the University.

(8) Notwithstanding anything contained in any other law for the time being in force all employees of the Government serving in the NISTE Islamabad immediately before the commencement of this Act, shall stand transferred to the University, on exercising an irreversible option within six months of the aforesaid commencement, on the same terms and conditions which are applicable to them immediately before the establishment of the University subject to sub-section (9).

(9) All such employees who do not exercise the option of getting absorbed in the University within six months after the enforcement of this Act shall be rendered surplus as result of re-organization or abolition of division, department, office or abolition of a post in pursuance of any government decision and may be appointed to a post carrying basic pay scale equal to the post held by that government servant before such appointment, if he possesses the qualifications and fulfills other conditions applicable to that post, provided that where no equivalent post is available, the said official may be offered a lower post in such manner and subject to such conditions as may be prescribed and where such civil servant is appointed to a lower post, the pay being drawn by him in the higher post immediately preceding his appointment to a lower post shall remain protected.

(10) Notwithstanding anything contained in any other law for the time being in force, the University shall have academic, financial and administrative autonomy, including the power to employ officers, teachers and other employees on such terms as may be prescribed, subject to the terms of this Act and the Higher Education Commission Ordinance, 2002 (LIII of 2002).

4. **Powers and Purposes of the University.**—The University shall,—

(i) provide for education and scholarships in such branches of knowledge as it may deem fit, and to make provision for research, service to society and for the application, advancement and dissemination of knowledge in such manner as it may determine;

(ii) prescribe courses of studies to be conducted by it and the colleges;

(iii) develop active and continued relationship with industrial and service sectors for curriculum design and implementation;

(iv) hold examinations and to award and confer degrees, diplomas, certificates and other academic distinctions to and on persons who have been admitted to and have passed its examinations under prescribed conditions;

(v) prescribe the terms and conditions of employment of the officers, teachers and other employees of the University and to lay down terms and conditions that may be different from those applicable to Government servants in general;

(vi) engage, where necessary, persons on contracts of specified duration and to specify the terms of each engagement;

(vii) confer honorary degrees or other distinctions on approved persons in the manner prescribed;

(viii) provide for such instruction to un-organized labor force through non-conventional courses as it may prescribe, and to grant certificates and diplomas to such persons;

(ix) institute programmes for the exchange of students and teachers between the University and other universities, educational institutions and research organizations, inside as well as outside Pakistan;

(x) provide career counseling and job search service to students and alumni;

(xi) maintain linkages with alumni;

(xii) develop and implement fund-raising plans;

(xiii) provide and support the academic development of the faculty of the University;

(xiv) confer degrees on persons who have carried on independent research under prescribed conditions;

(xv) affiliate and disaffiliate educational institutions under prescribed conditions;

(xvi) inspect colleges and other educational institutions affiliated or seeking affiliation with it;

(xvii) accept the examinations passed and the period of study spent by students of the University at other universities and places of learning equivalent to such examinations and periods of study in the University, as it may prescribe, and to withdraw such acceptance;

(xviii) co-operate with other universities, public authorities or private organizations, inside as well as outside Pakistan, in such manner and for such purposes as it may prescribe;

(xix) institute Professorships, Associate Professorships, Assistant Professorships and Lecturerships and any other posts and to appoint persons thereto;

(xx) create posts for research, extensions, administration and other related purposes and to appoint persons thereto;

(xxi) recognize selected members of the teaching staff of affiliated colleges or educational institutions admitted to the privileges of the University or such other persons as it may deem fit, as University teachers;

(xxii) institute and award financial assistance to students in need, fellowships, scholarships, bursaries, medals and prizes under prescribed conditions;

(xxiii) establish teaching departments, schools, colleges, faculties, institutes, museums and other centers of learning for the development of teaching and research and to make such arrangements for their maintenance, management and administration as it may prescribe;

(xxiv) provide for the residence of the students of the University and the colleges, to institute and maintain halls of residence and to approve or license hostels and lodging;

(xxv) maintain order, discipline and security on the campuses of the University and the colleges;

(xxvi) promote the extra curricular and recreational activities of such students and to make arrangements for promoting their health and general welfare;

(xxvii) demand and receive such fees and other charges as it may determine;

(xxviii) make provision for research, advisory or consultancy services and with these objectives to enter into arrangements with other institutions, public or private bodies, commercial and industrial enterprises under prescribed conditions;

(xxix) enter into, carry out, vary or cancel contracts;

(xxx) receive and manage property transferred and grants, contributions made to the University and to invest any fund representing such property, grants, bequests, trusts, gifts, donations endowments or contributions in such manner as it may deem fit;

(xxxi) provide for the printing and publication of research and other works; and

(xxxii) do all such other acts and things, whether incidental to powers aforesaid or not, as may be requisite or expedient in order to further the objectives of the University as a place of education, learning and research.

5. **University open to all classes, creeds, etc.**— (1) The University shall be open to all persons of either gender and of whatever religion, caste, race, creed, class, colour or domicile and no person shall be denied the privileges of the University on the ground of gender, religion, race, class, colour, creed or domicile.

(2) The University shall admit students from all regions of the country as per quota prescribed by the Government for the Federal Services from time to time.

(3) An increase in any fee or charge that is in excess of ten percent per annum on an annual basis from the last such increase may not be made except in special circumstances, and only with the approval of the Chancellor.

(4) The University shall institute financial aid programmes for students in need, to the extent considered feasible by the Senate given the resources available, so as to enable admission and access to the University and the various opportunities provided by it to be based on merit rather than ability to pay.

6. **Teaching at the University.**—(1) The University or the colleges will conduct various courses in technical and professional skills development as per market demand and national needs in the prescribed manner and may lectures, tutorials, discussions, seminars, demonstrations, distance learning and other methods of instructions as well as practical work in the laboratories, hospitals, workshops and other government or private organizations.

(2) The authority responsible for organizing recognized teaching shall be such as may be prescribed.

CHAPTER – III

OFFICERS OF THE UNIVERSITY

7. **Principal Officers.**—The following shall be the principal officers of the University, namely:—

(a) the Chancellor;

(b) the Pro-Chancellor;

(c) the Vice-Chancellor;

(d) the Deans;

(e) the Directors of the campuses;

(f) the Chairpersons of the departments;

(g) the Registrar;

(h) the Treasurer;

(i) the Controller of Examination; and

(j) such other persons as may be prescribed by the Statutes or Regulations to be the principal officers of the University.

8. **Chancellor.**— (1) The President of Pakistan shall be the Chancellor of the University and the Chairperson of the Senate.

(2) The Chancellor shall, when present, preside at the meetings of the Senate of the University. In his absence, the Chancellor may nominate a member of the Senate to preside over the meetings of the Senate or convocation of the University.

(3) The Vice-Chancellor shall be appointed by the Chancellor from amongst the persons recommended by the Search Committee constituted under sub-section (2) of section 12.

(4) The members of the Senate shall be appointed by the Chancellor from amongst the persons recommended by the Senate in accordance with the Act and the Statutes, as the case may be, along-with those elected.

(5) Every proposal to confer an honorary degree shall be subject to confirmation by the Chancellor.

(6) If the Chancellor is satisfied that serious irregularity or mismanagement with respect to the affairs of the University has occurred, he may,—

(a) as regards proceedings of the Senate, direct that specified proceedings be reconsidered and appropriate action taken within one month of the direction having been issued:

Provided that if the Chancellor is satisfied that either no reconsideration has been carried out or that the reconsideration has failed to address the concern expressed, he may, after calling upon the Senate to show cause in writing, appoint a Review Committee to examine and report to the Chancellor on the proceeding of the Senate. The report of the Review Committee shall be submitted within such time as may be prescribed by the Chancellor. The Review Committee shall be drawn from persons of eminence in academics and in the fields of law, accountancy and administration:

Provided further that if the Chancellor is satisfied with the findings of the report of the Review Committee, he may by order in writing, annul such proceedings or orders; and

(b) as regards proceedings of any authority or with respect to matters within the competence of any authority other than the Senate, direct the Senate to exercise powers under section 17.

9. **Removal from the Senate.**—(1) The Chancellor may, upon the recommendations of the Review Committee remove any person from the membership of the Senate on the ground that such person,—

(a) has become of un-sound mind; or

(b) has become incapacitated to function as member of the Senate; or

(c) has been convinced by a court of law for an offence involving moral turpitude; or

(d) has absented himself from two consecutive meetings without just cause; or

(e) has been guilty of misconduct, including use of position for personal advantage of any kind or gross in-efficiency in the performance of function:

Provided that the Chancellor shall constitute a Review Committee under sub-section (6) of section 8:

Provided further that prior to the removal of the member of the Senate he shall be given an opportunity of being heard.

(2) The Chancellor shall remove any person from the membership of the Senate on a resolution calling for the removal of such person supported by at least three-fourths of the membership of the Senate:

Provided that before passing such resolution, the Senate shall provide the member concerned a fair hearing:

Provided further that the provisions of this section shall not be applicable to the Vice- Chancellor in his capacity as a member of the Senate.

10. **The Pro-Chancellor.**—(1) The Minister concerned for Federal Education and Professional Training shall be the Pro-Chancellor of the University *ex-officio.*

(2) In the absence of the Chancellor or during the Chancellor's inability to act or when the Chancellor so directs, the Pro-Chancellor shall exercise all powers and perform all functions of the Chancellor.

11. **The Vice-Chancellor.**—(1) There shall be a Vice-Chancellor of the University who shall be an eminent academic or a distinguished administrator and shall be appointed on such terms and conditions as may be prescribed.

(2) The Vice-Chancellor shall be the chief executive officer of the University responsible for all administrative and academic functions of the University and for ensuring that the provisions of the Act, Statutes, Regulations and Rules are faithfully observed in order to promote the general efficiency and good order of the University. The Vice-Chancellor shall have all powers prescribed for this purpose including administrative control over the officers, teachers and other employees of the University.

(3) The Vice-Chancellor shall, if present, be entitled to attend any meeting of any Authority or body of the University.

(4) The Vice-Chancellor may, in an emergency that in his opinion requires immediate action ordinarily not in the competence of the Vice-Chancellor, take such action and forward, within the seventy-two hours, a report of the action taken to the members of the Emergency Committee of the Senate, to be set up by Statute.

The Emergency Committee may direct such further action as is considered appropriate.

(5) The Vice-Chancellor shall also have the following powers, namely:—

(a) to direct teachers, officers and other employees of the University to take up such assignments in connection with examination, administration and such other activities in the University as he may consider necessary for the purposes of the University;

(b) to sanction by re-appropriation an amount not exceeding an amount prescribed by the Senate for unforeseen item not provided for in the budget and report it to the Senate at the next meeting;

(c) to make appointment of such categories of employees of the University and in such manner as may be prescribed by the Statutes;

(d) to suspend punish and remove in accordance with prescribed procedure, from service officers, teachers and other employees of the University except those appointed by or with the approval of the Senate;

(e) to delegate, subject to such conditions as may be prescribed any of his powers under this Act to an officer or officers of the University; and

(f) to exercise and perform such other powers and functions as may be prescribed.

(6) The Vice-Chancellor shall preside at the convocation of the University in the absence of the Chancellor.

(7) The Vice-Chancellor shall present an annual report before the Senate within three months of the close of the academic year. The annual report shall present such information as regards the academic year under review as may be prescribed including disclosure of all relevant facts pertaining to,—

(a) Academics;

(b) Research;

(c) Administration; and

(d) Finances.

(8) The Vice-Chancellor's annual report shall be made available, prior to its presentation before the Senate, to all officers and University Teachers and shall be published in such numbers as are required to ensure its wide circulation.

12. **Appointment and removal of the Vice-Chancellor.**—(1) The Vice-Chancellor shall be appointed by the Chancellor on the recommendations of the Search Committee.

(2) A Search Committee for the recommendation of persons suitable for appointment as Vice-Chancellor shall be constituted by the Chancellor on the date and in the manner prescribed by the Statutes and shall comprise three to five members to be nominated by the Minister-in-charge of the Federal Government. The Search Committee shall remain in existence till such time that the appointment of the next Vice-Chancellor has been made by the Chancellor.

(3) The Vice-Chancellor shall be appointed for a tenure of four years on terms and conditions prescribed by Statues. The incumbent Vice-Chancellor shall not be allowed any extension in his tenure but subject to eligibility he may again compete for the seat of Vice-Chancellor in accordance with the procedure prescribed.

(4) The Senate may, pursuant to a resolution in this behalf passed by three-fourths of its membership, recommend to the Chancellor the removal of the Vice-Chancellor on the ground of in-efficiency, moral turpitude of physical or mental incapacity or gross misconduct, including misuse of position for personal advantage of any kind:

Provided that the Chancellor may make a reference to the Senate stating the instances of in-efficiency, moral turpitude or physical or mental incapacity or gross misconduct on the part of the Vice-Chancellor that have come to his notice. After consideration of the reference the Senate may, pursuant to a resolution in this behalf passed by two thirds of its membership, recommend to the Chancellor the removal of the Vice-Chancellor:

Provided further that prior to a resolution for the removal of the Vice-Chancellor being voted upon the Vice-Chancellor shall be given an opportunity of being heard.

(5) A resolution recommending the removal of the Vice-Chancellor shall be submitted to the Chancellor forthwith. The Chancellor may accept the recommendation and order removal of the Vice-Chancellor or return the recommendation to the Senate.

(6) At any time when the office of the Vice-Chancellor is vacant, or the Vice-Chancellor is absent or is unable to perform the functions of his office due to

illness or some other cause, the Senate shall make such arrangements for the performance of the duties of the Vice-Chancellor as it may deem fit.

13. **Registrar.**—(1) There shall be a Registrar of the University to be appointed by the Senate on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The experience as well as the professional and academic qualifications necessary for appointment to the post of the Registrar shall be as may be prescribed.

(3) The Registrar shall be a full-time officer of the University and shall,—

(a) be the administrative head of the secretariat of the University and be responsible for the provision of secretariat support to the Principal Officers of the University;

(b) be the custodian of the common seal and the academic records of the University;

(c) maintain a register of registered graduates in the prescribed manner;

(d) supervise the process of election, appointment or nomination of members to the various authorities and other bodies in the prescribed manner; and

(e) perform such other duties as may be prescribed.

(4) The term of office of the Registrar shall be a renewable period of three years:

Provided that the Senate may, on the advice of the Vice-Chancellor terminate the appointment of the Registrar on grounds of in-efficiency or misconduct in accordance the prescribed procedure.

14. **Treasurer.**—(1) There shall be a Treasurer of the University to be appointed by the Senate on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The experience and the professional and academic qualifications necessary for appointment to the post of the Treasurer shall be as may be prescribed.

(3) The Treasurer shall be the chief financial officer of the University and shall,—

(a) manage the assets liabilities, receipts, expenditures funds and investments of the University;

(b) prepare the annual and revised budget estimates of the University and present them to the Syndicate or a committee thereof for approval and incorporation in the budget to be presented to the Senate;

(c) ensure that the funds of the University are expended on the purposes for which they are provided;

(d) have the accounts of the University audited annually so as to be available for submission to the Senate within six months of the close of the financial year; and

(e) perform such other duties as may be prescribed.

(4) The term of office of the Treasurer shall be a renewable period of three years:

Provided that the Senate may, on the advice of the Vice-Chancellor, terminate the appointment of the Treasurer on grounds of in-efficiency or misconduct in accordance the prescribed procedure.

15. **Controller of Examinations.**—(1) There shall be a Controller of the Examinations to be appointed by the Senate on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The minimum qualifications necessary for appointment to the post of the Controller of the Examinations shall be as may be prescribed.

(3) The Controller of the Examinations shall be a full-time officer of the University and shall be responsible for all matters concerned with the conduct of examinations and perform such other duties as may be prescribed.

(4) The Controller of Examinations shall be appointed for a renewable term of three years:

Provided that the Senate may, on the advice of the Vice-Chancellor terminate the appointment of the Controller of Examinations on grounds of in-efficiency or misconduct in accordance with the prescribed procedure.

CHAPTER – IV

AUTHORITIES OF THE UNIVERSITY

16. **Authorities.**—(1) The following shall be the Authorities of the University, namely:—

(a) Authorit es established by this Ordinance,—

(i) the Senate;

(ii) the Syndicate; and

(iii) the Academic Council.

(b) Authorities to be established by the Statutes,—

(i) Advance Studies and Research Board;

(ii) Search Committee for the appointment of the Vice-Chancellor;

(iii) Ca eer Placement and Internship Committee of each Faculty;

(iv) Fir ance and Planning Committee;

(v) Selection Boards;

(vi) Board of Faculties; and

(vii) Disciplinary Committee.

(2) The Senate. the Syndicate and the Academic Council may set up such other committees or sub-committees, by whatever name described, as are considered desirable through Statutes or Regulations as appropriate. Such committees or sub-committees shall be Authorities of the University for the purposes of this Act.

17. **Senate.**—(1) The body responsible for the governance of the University shall be described as the Senate and shall consist of the following, namely:—

(a) the Chancellor who shall be the Chairperson of the Senate;

(b) the Vice-Chancellor;

(c) Secretary of the Ministry of Federal Education and Professional Training or his nominee;

(d) Chairperson of the Commission or his nominee not below the rank of the officer in BPS-21;

(e) Chairperson of the National Vocational and Technical Training Commission or his nominee not below the rank of the officer in BPS-21;

(f) four persons from society at large being persons of distinction in the fields of literature, architecture, administration, management, education, academics, law, accountancy, fine arts, science, technology and engineering such that the appointment of these persons reflects a balance across the various fields and regions out of these two shall be the female:

Provided that the special focus or affiliation of the University, to be declared in the manner prescribed, may be reflected in the number of person of distinction in an area of expertise relevant to the University who are appointed to the Senate;

(g) two persons from industrial, business, agriculture and service sectors of the country;

(h) four University Teachers; and

(i) one person from among the alumni of the University.

(2) The appointments of persons described in clauses (f) and (g) of sub-section (1) shall be made by the Chancellor from amongst a panel of three names for each vacancy recommended by the Senate. The Chancellor may not appoint any of the persons proposed by the Senate and may seek fresh proposal for suitable persons for appointment as members:

Provided that effort shall be made, without compromising on quality or qualification to give fair representation to women on the Senate:

Provided further that as regards the University Teachers described in clause (h) of sub-section (1), the Senate shall prescribe a procedure for appointment on the basis of elections that provide for voting by the various categories of University Teachers.

(3) Members of the Senate, other than *ex-officio* members, shall hold office for three years. One-third of the members, other than *ex-officio* members of the first restructured Senate, to be determined by lot, shall retire from office on the expiration of one year from the date of appointment by the Chancellor. One-half of the remaining members, other than *ex-officio* members, of the first restructured Senate, to be determined by lot, shall retire from office on the expiration of two years from the date of appointment and the remaining one-half, other than *ex-officio* members, shall retire from office on the expiration of the third year:

Provided that no person, other than an *ex-officio* member, shall serve on the Senate for more than two consecutive terms:

Provided further that the University Teachers appointed to the Senate may not serve for two consecutive terms.

(4) The Senate shall meet at least twice in a calendar year.

(5) Service on the Senate shall be on honorary basis, provided that actual expenses may be re-imbursed as may be prescribed.

(6) The Registrar shall be the Secretary of the Senate.

(7) Unless otherwise prescribed by this Act, all decisions of the Senate shall be taken on the basis of the opinion of the majority of the members present. In the event of the members being evenly divided on any matter the person presiding over the meeting shall have a casting vote.

(8) The quorum for a meeting of the Senate shall be two-third of its membership, a fraction being counted as one.

18. **Powers and function of the Senate.**—(1) The Senate shall have the power of general supervision over the University and shall hold the Vice-Chancellor and the Authorities accountable for all the functions of the University. The Senate shall have all powers of the University not expressly vested in an Authority or officer by this Act and all other powers not expressly mentioned by this Act that are necessary for the performance of its functions.

(2) Without prejudice to the generality of the foregoing powers, the Senate shall have the following powers, namely:—

(a) to approve the proposed annual plan of work, the annual and revised budgets, the annual report and the annual statement of account;

(b) to hold control and lay down policy for the administration of the property, funds and investments of the University, including the approval of the sale and purchase or acquisition of immovable property;

(c) to oversee the quality and relevance of the University's academic programmes and to review the academic affairs of the University in general;

(d) to approve the appointment of the Deans, Professors, Associate Professors and such other senior faculty and senior administrators as may be prescribed;

(e) to institute schemes, directions and guidelines for the terms and conditions of appointment of all officers, teachers and other employees of the University;

(f) to approve strategic plans;

(g) to approve financial resource development plans of the University;

(h) to consider the drafts of Statutes and Regulations proposed by the Syndicate and the Academic Council and deal with them in the manner as provided for in section 25 and 26, as the case may be:

Provided that Senate may frame Statute or Regulation on its own initiative and approve it after calling for the advice of the Syndicate or the Academic Council, as the case may be;

(i) to recommend to the Chancellor removal of any member of the Senate in accordance with the provisions of this Act;

(j) to make appointment of members of the Syndicate, other than *ex-officio* members, in accordance with the provisions of this Act;

(k) to make appointment of members of the Academic Council, other then *ex-officio* members, in accordance with the provisions of this Act;

(l) to appoint Emeritus Professors on such terms and conditions as may be prescribed;

(m) to remove any person from the membership of any Authority if such person,—

(i) has become of unsound mind;

(ii) has become incapacitated to function as member of such Authority; or

(iii) has been convicted by a court of law for an offence involving moral turpitude; and

(n) to determine the form, provide for the custody and regulate the use of the common seal of the University.

(3) The Senate may, subject to the provisions of this Act delegate all or any of the powers and functions of any authority, officer or employee of the University at it is main campus, to any Authority, committee, officer or employee at its additional campus for the purpose of exercising such powers and performing Stitch functions in relation to such additional campus, and for this purpose the Senate may create new posts or positions at the additional campus.

19. **Visitation.**—The Senate may, in accordance with the terms and procedures as may be prescribed, cause an inspection to be made in respect of any matter connected with the University.

20. **Syndicate.**—(1) There shall be a Syndicate of the University consisting of the following, namely:—

(a) the Vice-Chancellor who shall be its Chairperson;

(b) the Deans of the Faculties of the University;

(c) three professors from different departments who are not members of the Senate, to be elected by the University Teachers in accordance with procedure to be prescribed by the Senate;

(d) the Directors of the campuses;

(e) the Registrar;

(f) the Treasurer; and

(g) the Controller of Examinations.

(2) Members of the Syndicate, other then *ex-officio* members, shall hold office for a period of three years.

(3) The quorum for a meeting of the Syndicate shall be two-third of the total number of members, a fraction being counted as one.

(4) The Syndicate shall meet at least once in each quarter of the year.

21. **Powers and duties of the Syndicate.**—(1) The Syndicate shall be the executive body of the University and shall, subject to the provisions of this Act and the statutes, exercise general supervision over the affairs and management of the University.

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of this Ordinance, the statutes and directions of the Senate, the Syndicate shall have the following powers, namely:—

(a) to consider the annual report, the annual and revised budget estimates and to submit these to the Senate;

(b) to transfer and accept transfer of moveable property on behalf of the University;

(c) to enter into, vary, carry out and cancel contracts on behalf of the University;

(d) to cause proper books of account to be kept for all sums of money received and expended by the University for the assets and liabilities of the University;

(e) to invest any money belonging to the University including any un-applied income in any of the securities described in section 20 of the Trusts Act, 1882 (II of 1882), or in the purchase of immovable property or in such other manner as it may prescribe, with the like power of verifying such investments;

(f) to receive and manage any property transferred, and grants, bequest, trust, gills, donations endowments and other contributions made to the University;

(g) to administer any funds placed at the disposal of the University for specified purposes;

(h) to provide the buildings, libraries, premises, furniture, apparatus, equipment and other means required for carrying out the work of the University;

(i) to establish and maintain halls of residence and hostels or approve or license hostels or lodgings for the residence of students;

(j) to recommend to the Senate affiliation or disaffiliation of colleagues and institutes;

(k) to recommend to the Senate admission of educational institutions to the privileges of the University and withdraw such privileges;

(l) to arrange for the inspection of Campuses and the Departments;

(m) to institute Professorships, Associate Professorships, Assistant Professorships, lectureships and other teaching posts or to suspend or to abolish such posts;

(n) to create, suspend or abolish such administrative or other posts as may be necessary;

(o) to prescribe the duties of officers teachers and other employees of the University;

(p) to report to the Senate on matters with respect to which it has been asked to report;

(q) to appoint members to various Authorities in accordance with the provisions of this Ordinance;

(r) to propose drafts of Statutes for submission to the Senate;

(s) to regulate the conduct and discipline of the students of the University;

(t) to take action necessary for the good administration of the University in general and to this end exercise such powers as are necessary;

(u) to delegate any of its powers to any Authority or officer or a committee; and

(v) to perform such other functions as have been assigned to it by the provision of this Act or may be assigned to it by the Statutes.

22. **Academic Council.**—(1) There shall be an Academic Council of the University consisting of the following, namely:—

(a) the Vice-Chancellor who shall be its Chairperson;

(b) the Deans of faculties and such Chairpersons of Departments as may be prescribed;

(c) five members representing departments, institute and the campuses to be selected in the manners prescribed by the Senate;

(d) two Principals of affiliated colleges or institutes;

(e) five Professors including Emeritus Professors;

(f) the Registrar;

(g) the Controller of Examination; and

(h) the Librarian.

(2) The Senate shall appoint the members of the Academic Council, other than *ex-officio* and the elected members, on the recommendation of the Vice-Chancellor.

(3) Members of Academic Council shall hold office for three years.

(4) The Academic Council shall meet at least once in each quarter.

(5) The quorum for meeting of the Academic Council shall be one-half on the total number of members, a fraction being counted as one.

23. **Powers and functions of the Academic Council.**—(1) The Academic Council shall be the principal academic body of the University and shall subject to the provisions of this Act and the Statutes, have the power to lay down proper standards of instructions, research and examinations and to regulate and to promote the academic life of the University and its campuses.

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of this Act and the statutes, the Academic Council shall have the power to—

(a) approve the policies and procedures pertaining to the quality of academic programmes;

(b) approve academic programmes;

(c) approve the policies and procedures pertaining to student related functions including admissions, expulsions, punishment, examinations and certifications;

(d) approve the policies and procedures assuring quality of teaching and research;

(e) recommend the process and procedures for affiliation of other educational institutions;

(f) propose to the Syndicate schemes for the constitution and organization of Faculties, teaching departments and boards of studies;

(g) appoint paper setters and examiners for all examinations of the University after receiving panels of names from the relevant authorities;

(h) institute programmes for the continued professional development of University Teachers at all levels;

(i) recognize the examinations of other universities or examining bodies as equivalent to the corresponding examination of the University;

(j) regulate the award of studentships, scholarships, exhibitions, medals and prizes;

(k) frame Regulations for submission to the Senate;

(l) prepare an annual report on the academic performance of the University; and

(m) perform such other functions as may be prescribed by Regulations.

24. **Appointment of Committees by certain Authorities.**—(1) The Senate, the Syndicate, the Academic Council and other Authorities may, from time to time, appoint such standing, special or advisory committees, as they may deem fit and may place on such committees persons who are not members of the Authorities appointing the Committees.

(2) The constitution, functions and powers of the Authorities for which no specific provision has been made in this Act shall be such as may be prescribed by Statutes or Regulations.

CHAPTER – V

STATUTES, REGULATIONS AND RULES

25. **Statutes.**—(1) Subject to the provisions of this Ordinance, Statutes, to be published in the official Gazette, may be made to regulate or prescribe all or any of the following matters, namely:—

(a) the contents of and the manner in which the annual report to be presented by the Vice-Chancellor before the Senate shall be prepared;

(b) the University fee and other charges;

(c) the constitution of any pension, insurance, gratuity, provident fund and benevolent fund for University employees;

(d) the scales of pay and other terms and conditions of service of officers teachers and other University employees;

(e) the maintenance of the register of registered graduates;

(f) affiliation or disaffiliation of educational institutions and related matters;

(g) admission of educational institutions to the privileges of the University and the withdrawal of such privileges;

(h) the establishment of Faculties, departments, institutes, campuses and other academic divisions;

(i) the powers and duties of officers and teachers;

(j) conditions under which the University may enter into arrangements with other institutions or with public bodies for purposes of research and advisory services;

(k) conditions for appointment of Emeritus Professors and award honorary degrees;

(l) efficiency and discipline of University employees;

(m) the constitution and procedure to be followed by Representation Committees in carrying out functions in terms of this Ordinance;

(n) the constitution and procedure to be followed by the Search Committee for appo ntment of the Vice-Chancellor;

(o) constitution, functions and powers of the Authorities of the University; and

(p) all other matters which by this Act are to be or may be prescribed or regulated by Statutes.

(2) The draft of the Statutes shall be proposed by the Syndicate to the Senate which may approve or pass with such modifications as the Senate may think fit or may refer back to the Syndicate as the case may be, for reconsideration of the proposed draft:

Provided that Statutes concerning any of the matters mentioned in clauses (a) and (1) of sub-section (1) shall be initiated and approved by the Senate, after seeking the views of the Syndicate:

Provided further that the Senate may initiate Statute with respect to any matter in its power or with respect to which Statute may be framed in terms of this Act and approve such statutes after seeking the views of Syndicate.

26. **Regulations.**—(1) Subject to the provision of this Act and the Statues, the Academic Council may make regulations, to be published in the official Gazette for all or any of the following matters, namely:—

(a) the courses of study for degrees, diplomas and certificates of the University;

(b) the manner in which the teaching referred to in sub-section (1) of section 6 shall be organized and conducted;

(c) the admission and expulsion of students to and from the University;

(d) the conditions under which students shall be admitted to the courses and the examinations of the University and shall become eligible for the award of degrees, diplomas and certificates;

(e) the conduct of examinations;

(f) conditions under which a person may carry on independent research to entitle him to a degree;

(g) the institutions of fellowships, scholarships, exhibitions, medals and prizes;

(h) the use of the Library;

(i) the formation of Faculties, departments and board of studies; and

(j) all other matters which by this Act or the statutes are to be or may be prescribed by Regulations.

(2) Regulations shall be proposed by the Academic Council and shall be submitted to the Senate which may approve them or withhold approval or refer them back to the Academic Council for reconsideration. The regulation proposed by the Academic Council shall not be effective unless it receives the approval of the Senate.

(3) Regulations regarding or incidental to matters contained in sub-clauses (g) and (i) of clause (1) shall not be submitted to the Senate without the prior approval of the Syndicate.

27. **Amendment and repeal of Statutes and Regulations.**—The procedure for adding to, amending or repealing the Statutes and the Regulations shall be the same as that prescribed respectively for framing or making Statutes and Regulations.

28. **Rules.**—(1) The Authorities and the other bodies of the University may make Rules, to be published in the official Gazette consistent with this Act, Statutes or the Regulations, to regulate any matter relating to the affairs of the University which has not been provided for by this Act or that is not required to be regulated by Statues or Regulation, including Rules to regulate the conduct of business and the time and place of meetings and related matters.

(2) Rules shall become effective upon approval by the Syndicate.

CHAPTER–VI

UNIVERSITY FUND

29 **University Fund.**—The University shall have a Fund to which shall be credited its income from fee charges, donations, trusts, bequests, endowments, contributions, grants and all other sources.

30. **Audits and accounts.**—(1) The Accounts of the University shall be maintained in such form and in such manner as may be prescribed.

(2) The teaching departments, campuses and all other bodies designated as such by the Syndicate in terms of statutes shall be independent cost centers of the University with authority vested in the head of each cost centre to sanction expenditure out of the budget allocated to it:

Provided that re-appropriation from one head of expenditure to another may be made by the head of a cost centre in accordance with and to the extent prescribed by the Statutes.

(3) All funds generated by a teaching department, campuses or other unit of the University through consultancy, research or other provision of service shall be made available without prejudice to the budgetary allocation otherwise made after deduction of overheads in the matter and to the extent prescribed by statute to the teaching Department, campuses or other unit for its development. A part of the funds so generated may be shared with the University Teachers or researchers in charge of the consultancy, research or service concerned in the manner and to the extent prescribed by Statute.

(4) No expenditure shall be made from the funds of the University, unless a bill for its payments has been issued by the head of the cost center concerned in accordance with the relevant statutes and the Treasure has verified that the payment is provided for in the approved budget of the cost center, subject to the authority to re-appropriate available to the head of the cost center.

(5) Provision shall be made for an internal audit of the finances of the University.

(6) Without prejudice to the requirement of audit by an auditor appointed by Government in accordance with the provisions of any other law in force the annual audited statement of accounts of the University shall be prepared in conformity with the Generally Accepted Accounting Principles by a reputed firm of chartered accountants and signed by the Treasurer. The annual audited statement of accounts so prepared shall be submitted to the Auditor-General of Pakistan for his observations.

(7) The observations of the Auditor-General of Pakistan, if any together with such annotations as the Treasurer may make shall be considered by the Syndicate and shall be placed before the Senate within six months of closing of the financial year.

CHAPTER–VII

GENERAL PROVISIONS

31. **Opportunity to show cause.**—Except as otherwise provided by law no officer, teacher or other employee of the University holding a permanent

post shall he reduced in rank, or removed or compulsorily retired form service for cause arising out of any act or omission on the part of the person concerned unless he has been given a reasonable opportunity of showing cause against the action proposed to be taken.

32. **Appeal to the Syndicate and the Senate.**—Where an order is passed punishing any officer other than the Vice-Chancellor, teacher or other employee of the University or altering or interpreting to his dis-advantage the prescribed terms or conditions of his service, he shall, where the order is passed by any officer or teacher of the University other than the Vice-Chancellor, have the right to appeal to the Syndicate against the order, and where the order is passed by the Vice-Chancellor, have the right to appeal to the Senate.

33. **Service of the University.**—(1) All persons employed by the University in accordance with the terms and conditions of service prescribed by Statutes shall be persons in the services of Pakistan for the purposes of any court or tribunal set up by law in terms of Article 212 of the Constitution of the Islamic Republic of Pakistan:

Provided that any provision as regards the terms and conditions of employment of persons in the service of Pakistan in general or in comparable employment notwithstanding the service of persons employed by the University shall be entirely governed by the terms and conditions prescribed by the relevant Statutes.

(2) An officer, teacher or other employees of the University shall retire from service on the attainment of such age or tenure of service as may be prescribed.

34. **Benefits and Insurance.**—(1) The University shall constitute for the benefit of its officers teachers and other employees schemes, as may be prescribed, for the provision of post-employment benefits as well as health and life insurance while in service.

(2) Where any provident fund has been constituted under this Act the provisions of the Provident Funds Act, 1925 (XIX of 1925), shall apply to such funds as if it were the Government Provident Fund.

35. **Commencement of term of office of members of Authority.**—(1) When a member of a newly constituted Authority is elected, appointed or nominated his tenure of office shall be as may be prescribed.

(2) Where a member who has accepted any other assignment or for any other similar reason remains absent from the University for a period of not less than six months he shall be deemed to have resigned and vacated his seat.

36. **Filling of casual vacancies in Authorities.**—Any casual vacancy among the members of any Authority shall be filled, as soon as conveniently may be, in the same manner and by the same person or Authority that had appointed the member whose place has become vacant and the person appointed to the vacancy shall be a member of such Authority for the residue of the term for which the person whose place be fills would have been a member.

37. **Flaws in the constitution of Authorities.**—Where there is a flaw in the constitution of an Authority, as constituted under this Act, the statutes or the regulations on account of the abolition of a specified office under Government or because an organization, institution or other body outside the University has been dissolved or has ceased to function, or because of some other similar reason, such flow shall be removed in such manner as the Senate may direct.

38. **Proceedings of Authorities not invalidated by the vacancies.**—No act, resolution or decision of any Authority shall be invalid by reason, of any vacancy in the Authority doing, passing, or making it or by reason of any want of qualification invalidity in the election, appointment or nomination of any *de-facto* member of the Authority whether present or absent.

39. **Transitional provisions.**—Notwithstanding anything to the contrary contained in this Act,—

(a) the first statutes and regulations specified in the Schedule to this Act shall be deemed to be statutes and regulations made under sections 25 and 26 and shall continue to remain in force till the time new Statutes and Regulations are framed in accordance with the provisions of this Act;

(b) the members of the first Senate, except the University teachers, shall be appointed by the Chancellor in accordance with the numbers and criteria for membership specified in this Act. The first Senate so constituted shall initiate, as soon as possible, the process for the recruitment of University teachers and appointment of the members of the Syndicate and the Academic Council in accordance with the terms of this Act. The University teachers to be appointed to the first Senate shall be appointed as soon as the procedure prescribed for appointment of University teachers to the Senate has be complied with. The term of tenure provided in sub-section (3) of section 16 notwithstanding, one-third of the members, other than *ex-officio* members, of the first Senate, to be determined by lot, shall retire from office on the expiration of one year from the date of appointment by the Chancellor. One-half of the remaining members, other than

ex-officio members, of the first Senate, to be determined by lot, shall retire from office on the expiration of two years from the date of appointment and the remaining one-half, other than *ex-officio* members, shall retire from office on the expiration of the third year; and

(c) the first Vice-Chancellor shall be appointed by the Chancellor for a period of four years.

40. **Repeal and savings.**—The Notification No.F.4-1/2004-F&A dated the December 29, 2004 of establishment of National Institute of Science and Technical Education, as sub-ordinate office, hereinafter referred to as defunct NISTE, shall stand repealed with effect from the enforcement of this Act and all obligations, liabilities, rights, assets, etc., shall stand transferred to the University. The normal financial allocation to the University as already being allocated shall continue to be allocated as per requirements of the University by the Government through set procedure.

41. **Interpretation and removal of difficulties.**—(1) If any question arises as to the interpretation of any of the provisions of this Act it shall be placed before the Chancellor whose decision thereon shall be final.

(2) If any difficulty arises in giving effect to any of the provisions of this Act, the Chancellor may make such order after obtaining the views of the Senate, not inconsistent with the provisions of this Act, as may appear to him to be necessary for removing the difficulty.

(3) Where this Act make any provision for anything to be done but no provision or no sufficient provision has been made as respects the authority by whom, or the time at which, or the manner in which, it shall be done, then it shall be done by such authority, at such time or in such manner as the Chancellor may direct after obtaining the views of the Senate.

42. **Indemnity.**—No suit or legal proceedings shall lie against the Government, the University or any Authority, officer or employee of the University or a member of an Authority in respect of anything which is done in good faith under this Act.

43. **Power to allow appointment of employees of the Government, other universities or educational or research institutions to the University.**—(1) Notwithstanding anything contained in this Act, the Senate may on the advice of the Syndicate, allow any post in the University to be filled in by

appointment, on such terms as the Senate may specify, an employee of the Government or any other university or educational or research institution.

(2) Where any appointment has been made under this section, the terms and conditions of service of the appointee shall not be less favourable than those admissible to him immediately before such appointment and he shall be entitled to all benefits of his post of service.

SCHEDULE
[*See* Section 39]

The First Statute of the National Skills University, Islamabad

1. **Campuses.**—(1) The University shall establish as many campuses as shall be determined by the Senate of the University.

(2) Each campus shall be maintained and administrated by the University and shall be a constituent part of the University. The actions or decisions taken under the project of this University are regulated as have been taken in term of this Act.

(3) The Vice-Chancellor shall be overall in charge whereas Director shall be in charge of a campus to be appointed in accordance with these statutes.

(4) Each campus shall follow all the academic programmes as determined and approved by the Academic Council:

Provided that a campus may, with the approval of the Academic Council, offer special programmes in accordance with the requirements and resources of the campus.

(5) A campus may set up an Academic Board to recommend courses to the concerned Board of Faculty.

(6) The campus Academic Board shall comprise of the following, namely:—

(a) the Director or the most senior Professor of the campus as its Chairman;

(b) all Professors and Associate Professors of the campus; and

(c) co-opted faculty members as may be determined by the Director.

2. **Director.**—(1) A Director of a campus shall be appointed by the Senate for a term of three years, extendable to another same tenure.

(2) A Director shall be an eminent academician or a distinguished academic administrator in the field of Education and shall be appointed on such terms and conditions as may be determined by the Senate:

Provided that for the smooth functioning of the University, the Vice-Chancellor may induct the first Directors of various campuses. The appointments, so made, shall be placed before the first meeting of the Senate for approval and confirmation.

(3) The Director shall work under the overall control and supervision of the Vice-Chancellor and shall carry out such functions as may be assigned to him from time to time.

(4) On the recommendation of the Syndicate a Director may be removed from his office by the Senate on the grounds of in-efficiency or misconduct.

3. **Faculties.**—(1) The University shall have the following faculties, namely:—

(a) Faculty of Building Technology and Built Environment;

(b) Faculty of Electro-Technology;

(c) Faculty of Mechanical and Automotive Technology;

(d) Faculty of Creative Industries and Business;

(e) Faculty of Computing and Information Technology;

(f) Faculty of Management and Communication Studies;

(g) Faculty of Basic Sciences and Humanities;

(h) Faculty of Teacher Education; and

(i) any other Faculty as considered appropriate by the Senate;

(2) There shall be a Board of each Faculty which shall consist of,—

(a) the Dean to be appointed in manner prescribed in sub-paragraph (2) of paragraph 4;

(b) the Professors and the Chairman of the Teaching Departments comprised in the Faculty;

(c) two members of each Board of Studies comprised in the Faculty to be nominated by the Board of Studies concerned; and

(d) three teachers to be nominated by the Academic Council by reason of their specialized knowledge of the subjects which, though not assigned to the Faculty have in the opinion of the Academic Council, important bearing on the subjects assigned to the Faculty.

(3) The members mentioned in clauses (c) and (d) of sub-paragraph (2) shall hold offices for two years.

(4) The quorum for a meeting of the Board of a Faculty shall be one-half of the total number of members, fraction being counted as one.

(5) The Board of each Faculty shall, subject to the general control of the Academic Council and the Senate, have the powers to—

(a) co-ordinate the teaching, publication and research work in the subjects assigned to the Faculty;

(b) scrutinize the recommendations of the Board of Studies in the Faculty with regard to the appointment or paper setters and examiners, except for research examinations, and to forward the panels of suitable paper setters and examiners for each examination to the Vice-Chancellor;

(c) consider any other academic matter relating to the Faculty and to report thereon to the Academic Council; and

(d) perform such other functions as may be assigned.

4. **Dean.**—(1) There shall be a Dean of each Faculty, who shall be the Chairman and convener of the Board of the Faculty.

(2) The Dean of each Faculty shall be appointed by the Chancellor from among the three senior most Professors in the Faculty for a period of three years. A Dean shall be eligible for re-appointment:

Provided that if no professor is available in a Faculty Professor from some other Faculty may act as a Dean till a Professor of the Faculty itself is appointed.

(3) The Dean shall present candidates for admission to degrees except honorary degrees, in the courses falling within the purview of the Faculty.

(4) The Dean shall exercise such administrative and academic powers as may be delegated to him.

5. **Teaching Departments and Chairman.**—(1) There shall be a Teaching Department for each subject or a group of subjects, as may be prescribed by regulations, and each Teaching Department shall be headed by a Chairman.

(2) The Chairman of a Teaching Department shall be appointed by the Senate on the recommendation of the Vice-chancellor from amongst the three senior most Professors of the Department for a period of three years and shall be eligible for re-appointment:

Provided that in a Department where there are less than three Professors the appointment shall be made from amongst the three most senior Professors and Associate Professors of the Department:

Provided further that in a Department where there is no Professor or Associate Professor, no such appointment shall be made and the Department shall be looked after by the Dean of the Faculty with the assistance of the most senior teacher of the Department.

(3) The Chairman of the Department shall plan, organize and supervise the work of the Department and shall be responsible to the Dean for the work of his Department.

6. **Board of Studies.**—(1) There shall be a separate Board of Studies for each subject or group of subjects, as may be prescribed by regulations.

(2) Each Board of Studies shall consist of—

(a) the Chairman of the Teaching Department;

(b) all Professors and Associate Professors in the University Teaching Departments:

Provided that if the total number of University teachers under clause (a) and this clause comes to less than three, this number may be made up by nominating one Lecturer or Assistant Professor from amongst the University teachers; and

(c) one teacher of the subject from outside the Department or preferably from any other University to be appointed by the Vice-Chancellor.

(3) The functions of the Board of Studies shall be to—

(a) advise the Authorities on all academic matter connected with instruction, publication, research and examination in the subject concerned;

(b) propose circular and syllabi for all degrees, diplomas and certificate courses in the subject or subjects concerned; and

(c) perform such other functions as may be prescribed.

7. **Advanced Studies and Research Board.**—(1) The Advanced Studies and Research Board shall consist of—

(a) the Vice-Chancellor as Chairman;

(b) the Directors of the Campuses;

(c) the Deans;

(d) three University Professor other than Deans to be appointed by the Senate; and

(e) three University Teachers having research qualifications and experience to be appointed by the Academic Council.

(2) The term of office of members of the Advance Studies and Research Board, other than *ex-officio* members, shall be three years.

(3) The quorum for a meeting of the Advanced Studies and Research Board shall be one-half of the total number of members, a fraction being counted as one.

(4) The functions of the Advanced Studies and Research Board shall be—

(a) to advise the Authorities on all matters connected with the promotion of advanced studies, publication and research in the University;

(b) to consider and report to the Authorities on the institution of research degrees in the University;

(c) to propose regulations regarding the award of research degrees;

(d) to appoint supervisors for research studies and to determine the subjects for their thesis;

(e) to recommend panels of names of paper setters and examiners for research examinations after considering the proposals of the Board of Faculties in this behalf; and

(f) to perform such other functions as may be prescribed by regulations.

8. **Selection Board.**—(1) The Selection Board shall consist of—

(a) the Vice-Chancellor as Chairman;

(b) Secretary Ministry of Federal Education and Professional Training or his nominee;

(c) the two members of the Syndicate nominated by the Syndicate of the University;

(d) concerned Dean of the Faculty;

(e) representative of the Commission;

(f) two members from industry nominated by the Syndicate of the University; and

(g) Registrar as Secretary of the Selection Board.

(2) The members mentioned in clause (b) and (e) of sub-paragraph (1) shall hold office for two years.

(3) The quorum of Selection Board shall be five.

(4) No member who is candidate for the post to which appointment is to be made shall take part in the proceedings of the Board.

(5) In selecting candidates for posts of Professors and Associate Professors, the Selection Board shall co-opted or consult three experts in the subject concerned and in selecting candidates for other teaching posts, two experts in the subject concerned, to be nominated by the Vice-Chancellor from the standing list of experts for each subject approved by the Syndicate on the recommendation of the Selection Board and revised from time to time.

(6) The employees of defunct NISTE, who have opted for induction in the University and inducted in terms of sub-sections (8), (9) and (10) of section 3 of this Act and further posted according to their status and with nomenclature of positions of the University.

9. **Functions of the Selection Board.**—(1) The Selection Board for teaching and other posts shall consider the applications received in response to advertisement and recommend to the Senate the names of suitable candidates for appointment to teaching or other posts, as the case may be and may also recommend—

(a) the grant of a higher initial pay in a suitable case for reasons to be recorded; or

(b) the grant of a special pay-package in a suitable case for reasons to be recorded.

10. **Finance and Planning Committee.**—(1) The Finance and Planning Committee shall consist of—

(a) the Vice-Chancellor as Chairman;

(b) the Directors of the campuses;

(c) one member of the Senate to be appointed by the Senate;

(d) one member of the Syndicate to be appointed by the Syndicate;

(e) two members of the Academic Council to be appointed by the Academic Council;

(f) two nominees of the Chancellor, one each from Higher Education Commission and Ministry of Finance;

(g) the Treasurer; and

(h) Registrar.

(2) The quorum for a meeting of the Finance and Planning Committee shall be six members.

11. **Functions of the Finance and Planning Committee.**—The functions of the Finance and. Planning Committee shall be to—

(a) consider the annual statement of accounts and the annual and revised budget estimates and advice the Syndicate thereon;

(b) review periodically the financial position of the University;

(c) advice the Senate and the Syndicate on all matters relating to planning, development, finance investments, and accounts of the University; and

(d) perform such other functions as may be prescribed.

12. **Discipline Committee.**—(1) The Discipline Committee shall consist of—

(a) a Chairman to be nominated by the Vice-Chancellor;

(b) two Professors to be nominated by the Academic Council;

(c) one member to be nominated by the Syndicate;

(d) the teacher or officer in-charge of students affairs, by whatever name called, as member who shall also act as Secretary of the Discipline Committee; and

(e) Registrar or his deputy.

(2) The term of office of the members of the Committee, other than *ex-officio* members, shall be two years.

(3) The quorum for a meeting of the Discipline Committee shall be four members.

(4) The functions of the Discipline Committee shall be to—

(a) to examine and decide complaints referred to it by a head of a department or a competent body or forum against the conduct and behavior of students;

(b) to propose regulations to the Academic Council relating to the conduct of University students, maintenance of discipline and breach of discipline; and

(c) to perform such other functions as may be prescribed.

AMJED PERVEZ,
Secretary.

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